

CITY OF CHERRYVALE

**MEETING OF THE CITY COUNCIL
REGULAR MEETING
JUNE 20, 2011
7:00 p.m.**

Working for a better tomorrow... today.

ORDER OF BUSINESS

CALL MEETING TO ORDER

INVOCATION: Council Member Randy Wagoner

PLEDGE OF ALLEGIANCE

ROLL CALL

CONSIDERATION OF MINUTES:

[Special Meeting, June 6, 2011](#)

PUBLIC FORUM

GOVERNING BODY COMMENTS

Mayor John Wright
Council Member Chad Wickham
Council Member Kevin Crain
Council Member Randy Wagoner
Council Member Lew Forman, Jr.

NEW BUSINESS

A. [RESOLUTION 11-25: 2011 – 2012 CITY COUNCIL GOALS](#)

Presented by Greg McDanel, City Administrator

RECOMMENDED ACTION: Adopt Resolution 11-25.

B. [MAIN STREET BANNERS](#)

Presented by Greg McDanel, City Administrator

RECOMMENDED ACTION: Select banner design and approve purchase of banners and hardware for an amount not to exceed \$9,110.

CONSENT AGENDA

Presented by John Wright, Mayor.

1. Appropriations Ordinance No. 11-0608	\$94,478.46
a. Approval of Purchases over \$5,000	
i. Cherryvale Library Treasurer	\$7,324.07
ii. Community Nat'l Bank (Library Lift Payment)	\$6,246.47
iii. Public Wholesale Water District #4	\$24,333.33
iv. Westar	\$5,453.37

2. Devore & Associates Architect (Kan-Step Grant) \$10,625.00
3. Home Occupation Application
Bretta Hugo – D.B.A. Relaxation Remedies
523 E. Main Street
4. Planning & Zoning Board Resignation
 - a. Josh Cavaness

RECOMMENDED ACTION: Approve consent agenda as presented.

EXECUTIVE SESSION

1. Executive Session to Discuss Financial Matters of a Second Party
2. Executive Session to Discuss Acquisition of Real Property

INFORMATIONAL ITEMS

1. Wilson Street Closure
2. Economic Development Guide Advertisement
3. Red Cross Blood Drive
4. The next Council meeting will be Tuesday, July 5th, due to City holiday on July 4th.
5. There will be a budget workshop on Wednesday, June 29th at 6:00 p.m.

ADJOURNMENT

CITY OF CHERRYVALE

MEETING OF THE CITY COUNCIL SPECIAL MEETING JUNE 6, 2011 6:00 p.m.

Working for a better tomorrow... today.

CALL MEETING TO ORDER

Mayor Wright called the meeting to order.

Present: Mayor John Wright, Council President Chad Wickham, Council Member Randy Wagoner, Council Member Lew Forman, Jr., Council Member Kevin Crain, City Administrator Greg McDanel, Assistant City Administrator/City Clerk Becky Swain, Public Works Director Wade Webber, Linda Hammer, Taina Copeland, Sylvia Shaffer, Greg Lower, and Andy Taylor.

INVOCATION

Council Member Randy Wagoner gave the invocation.

PLEDGE OF ALLEGIANCE

Everyone participated in the Pledge of Allegiance.

ROLL CALL

City Clerk Becky Swain called roll and all members were present.

NEW BUSINESS

A. UTILITY BILL AT 801 E. 9TH STREET

Presented by Greg McDanel, City Administrator

RECOMMENDED ACTION: Take appropriate action.

Council President Wickham made a motion to waive Linda Hammer's delinquent utility bill of \$160.99 & the \$45.00 reconnection fee; seconded by Council Member Forman. All votes aye.

B. 2011 SIDEWALK REPLACEMENT

Presented by Greg McDanel, City Administrator

RECOMMENDED ACTION: Authorize City Administrator to sign contract with B & L Trenching for an amount not to exceed \$39,026.50.

Council President Wickham made a motion to authorize the City Administrator to sign a contract with B & L Trenching for an amount not to exceed \$39,026.50; seconded by Council Member Wagoner. Aye votes: Council Member Wagoner, Council President Wickham. Nay votes: Council Member Crain. Council Member Forman abstained from the vote, declaring a conflict of interest due to his ownership of B & L Trenching. There was uncertainty as to whether the motion passed with two ayes, one nay and one abstention, or whether an additional aye vote was needed. Discussion ensued. **Council Member Wagoner**

Cherryvale City Council Meeting

June 6, 2011 6:00 p.m.

made a motion to table the item until the next council meeting in order to obtain a legal opinion on the vote; seconded by Council President Wickham. All votes aye. *Staff later researched the matter and found that the motion to table the item was out of order because the motion to authorize the contract with B & L Trenching did in fact pass.*

C. 2011 CAPITAL IMPROVEMENT PLAN REVISION

Presented by Greg McDanel, City Administrator

RECOMMENDED ACTION: Approve revised 2011 Capital Improvement Plan.

Council Member Wagoner made a motion to approve the revised 2011 Capital Improvement Plan; seconded by Council Member Crain. All votes aye.

D. CONSENT AGENDA

Presented by John Wright, Mayor

RECOMMENDED ACTION: Approve the consent agenda.

1. Regular Meeting Minutes – May 2, 2011
2. Appropriations Ord. No. 11-0527 \$107,000.32
 - a. Approval of Purchases over \$5,000
 - i. Allied Waste Services \$9,980.00
 - ii. O'Brien Ready Mix \$6,345.50
 - iii. Preferred Health Systems \$11,410.28
 - iv. Terracon \$5,493.75
 - v. Card Services (P-Card Statement) \$7,871.21
3. Public Wholesale Water Supply District #4 \$24,333.33
4. Cherryvale Library Treasurer (tax distribution) \$7,324.07
5. Library Lift Lease Payment \$6,246.47
6. Approve Youth Fair Board Requests Regarding Use of Logan Park During Youth Fair (July 11th – 16th)
7. Mortgage Release – 415 E. 4th Street (CDBG Home Rehab in 2001)

RECOMMENDED ACTION: Approve consent agenda as presented.

Council Member Crain made a motion to approve the consent agenda as presented; seconded by Council President Wickham. All votes aye.

INFORMATIONAL ITEMS

1. Cherry Blossom Festival, May 7, 2011

Cherryvale City Council Meeting

June 6, 2011 6:00 p.m.

2. Cherryvale Chamber of Commerce Donation
3. 2011 Cleanup/Community Service Day
4. Community Fisheries Assistance Program Application

ADJOURNMENT TO WORK SESSION

Council Member Wagoner made a motion to adjourn to the workshop; seconded by Council Member Crain. All votes aye.

Respectfully Submitted,

City Clerk

CITY COUNCIL ACTION REPORT

Proposed Agenda Date: June 20, 2011

Subject: FY 2011-2012 City Council Goals

Guest: None

Background: The Governing Body held a workshop on April 28th to discuss goal planning and priorities for the City of Cherryvale for the remainder of 2011 and FY 2012. The goal setting session is an important tool for Council to provide input and direction to city staff on various aspects of city government. Five council goals were produced from the workshop session and discussed at a June 6th council meeting. These strategic goals are as follows:

Facilitate High Quality of Life
Ensure Good Stewardship of Municipal Infrastructure
Maintain or Enhance Current Level of City Services
Actively Pursue Growth of Local Tax Base
Improve Housing Stock

These goals are not exclusive and will only provide direction to Council and city staff during the budget process and throughout the year. Resolution 11-25 adopts the City Council Goals for FY 2011-2012 and provides specific action items for each goal.

Legal Consideration: None.

Policy Consideration: Goal setting is an important tool for elected officials to provide direction and guide the organization on various aspects of city government.

Recommendation: Adopt Resolution 11-25, incorporating the 2011-2012 City Council Goals.

RESOLUTION 11-25

A RESOLUTION APPROVING A 2011-2012 GOALS AND PRIORITIES ACTION PLAN FOR THE CITY OF CHERRYVALE, KANSAS.

WHEREAS, the City has been engaged in planning and establishing goals and priorities for the City in areas including, but not limited to, infrastructure, city services, quality of life, economic development, and housing; and

WHEREAS, the City intends that such planning, and the establishment of goals and priorities, will better enable the City Council and City staff to focus their attention on matters of priority interest; and

WHEREAS, following discussions by the City Council, along with input and recommendations of the City’s staff, certain goals and priorities have been defined for the fiscal years of 2011-2012.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Cherryvale that the attached 2011-2012 Goals & Priorities is hereby approved in substantially the form attached as Exhibit “A”.

PASSED AND APPROVED by the City Council of the City of Cherryvale, the 20th day of June, 2011.

John M. Wright, Mayor

Attest:

Rebecca Swain, City Clerk

GOALS & PRIORITIES

2011-2012 CITY COUNCIL GOAL PLANNING

Strategic Goals

The City Council serves as the legislative body of the City of Cherryvale and is responsible for establishing the goals and priorities of the organization. The goals provide direction to staff while planning future services and projects, budgeting for expenditures, and conducting the day-to-day operations of the City. The City must continue to redefine its goals and set objectives to achieve them in both the short and long term. The strategic goals which have been set forth by City Council include:

Goal – Facilitate a High Quality of Life

Priorities:

- Enhance recreational opportunities
 - Complete the Cherryvale Community Center remodel
 - Create a Cherryvale Community Center Plan of programs and operations
 - Identify funding opportunities or alternatives for a new municipal swimming pool
 - Maintain Capital Improvement Plan funding for park improvements
 - Promote Big Hill Lake amenities
- Enhance community safety
 - Implement police K-9 unit
 - Increase focus on drug enforcement actions
 - Implement Police Explorers program
 - Review and plan critical Fire-EMS equipment replacements
 - Replace fire hydrants identified as “black” on the City’s annual hydrant testing list
 - Obtain a Phase I Safe Routes to Schools Grant (SRTS) and complete SRTS Plan

Goal – Ensure Good Stewardship of the Municipal Infrastructure

Priorities:

- Annually review the water and sewer utility rates based on a 10-year financial forecast model
- Complete Street Condition Index
- Complete maintenance projects on recently overlaid streets
- Complete critical street improvements
 - Wilson, from Main to 4th Street
 - Montgomery, from 1st to 2nd Street
 - 3rd Street from Galveston to Carson
- Complete a Water Line Condition Index
- Complete a Sewer Line Condition Index
- Continue to improve waterways and ditches for storm drainage
- Enhance pedestrian safety and travel ability on sidewalk system
- Install and replace appropriate street signage

Goal – Maintain or Enhance Current Levels of City Services

Priorities:

- Improve customer service through staff attendance at customer service trainings
- Emphasize customer impact when evaluating and changing organizational policies and procedures
- Increase customer communication efforts through enhancements to the City's website and Facebook page
- Continue analyzing user fees for city services
- Evaluate current procedures and implement new protocols to improve efficiency
- Revise and update the Municipal Code

Goal – Actively Pursue Growth of the Local Tax Base

Priorities:

- Pursue industrial and manufacturing business opportunities through the Kansas Department of Commerce
- Analyze retail market study, distribute information to local businesses, and pursue gaps in local retail offerings
- Create an official annexation plan and identify priority areas for annexation
- Continue to fund economic development endeavors in the City's annual budget
- Actively pursue funding for revisions needed to the City's Comprehensive Plan
- Continue working with the Cherryvale Chamber of Commerce and the Montgomery County Action Council to improve the local business economy
- Obtain additional funding for local small business loans and or grants

Goal – Improve Housing Stock

Priorities:

- Complete KHRC HOME Rehab grant
- Pursue additional funding and programs to improve housing conditions
- Develop incentive program to encourage stick built homes within the community
- Continue condemnation use
- Increase code enforcement efforts
- Partner with Cherryvale Housing Authority to assess housing needs and pursue additional funding opportunities
- Develop a residential home improvement program

CITY COUNCIL ACTION REPORT

Proposed Agenda Date: June 20, 2011

Subject: Main Street Banners

Guest: None

Background: The City of Cherryvale has been working with Street Décor, Inc. to design and provide street banners throughout our downtown. At the recommendation of the Governing Body, staff placed (4) designs for public vote through paper and Facebook ballots. The votes were cast as follows:

Banner A.) 49

Banner B.) 77

Banner C.) 84

Banner D.) 51

If the Governing Body decides to follow the public vote, street banner (c) will be selected and purchased through Street Décor. The company has provided a quote of \$100.00 each for 30”x 84”, two-sided digitally printed banners and \$90.00 each for FiberFlex-3 adjustable brackets. Staff recommends placing these banners on 47 Main Street light poles from Liberty to Montgomery. The entire project is estimated to cost \$9,110.00. The company will provide a warranty on the banners for three years and bracket hardware for eight full years.

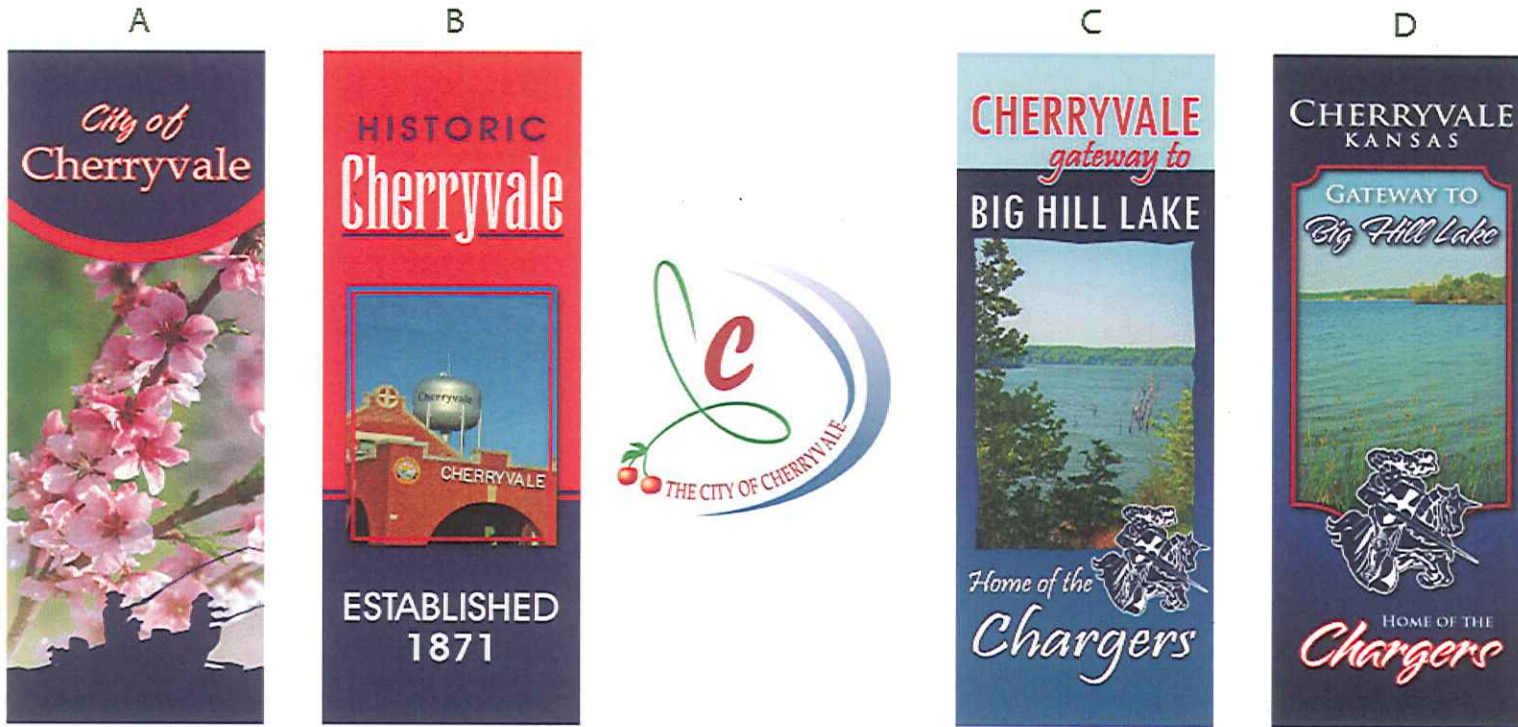
The company will ship two banners at 30” x 84” and 30” x 60” for staff to judge the appropriate size and location logistics of these banners. If the smaller size banner is chosen, the cost of the project will decrease. USD #447 has also expressed the desire to contribute to banner costs due to the Charger logo being placed in the design.

Financial Consideration: Street banners totaling \$4,700 will be purchased from the General Fund Capital Outlay line item and banner hardware totaling \$4,230 will be purchased from the Streetscaping line item in the Capital Improvement Fund. The additional shipping cost of \$180.00 will be split between the funds.

Legal Consideration: None.

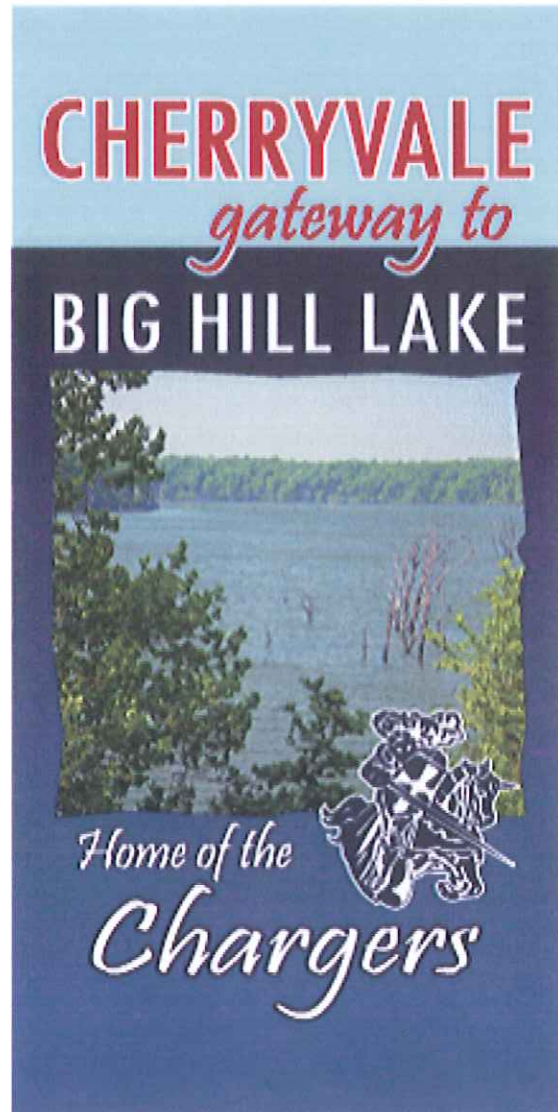
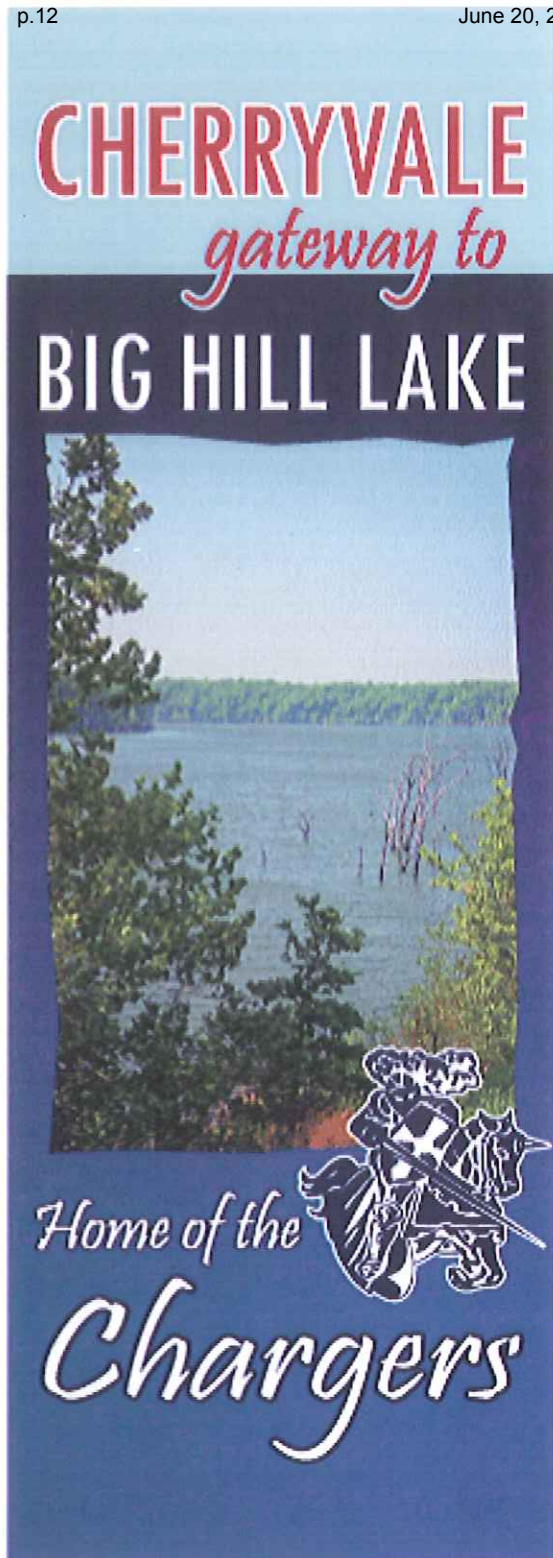
Policy Consideration: It has been the goal of the Governing Body to make improvements and enhance the appearance of Cherryvale’s downtown.

Recommendation: Select an appropriate banner design and approve the City Administrator’s purchase of street banners and hardware for an amount not to exceed \$9,110.



The City of Cherryvale needs your help in deciding a design for new Main Street banners. Please cast your vote by circling your favorite design and feel free to leave any comments or other input. Return this form to City Hall to cast your vote or visit the City of Cherryvale, Kansas Facebook page. Thank you!

Comments: _____



CLIENT

Cherryvale, KS

EDIT 5 6/14/11

NOTES

SIZE 30" x 84" & 30" x 60"

FABRIC Vinyl

INKS Digital

Street Decor, Inc
 888-891-7680

Approval Authorized By:

Illustrations are provided as reasonable representations of screen printed inks on fabric. © COPYRIGHTED 2011 ALL RIGHTS RESERVED

CITY OF CHERRYVALE

Warrant Ordinance Number: 11-0610 Date: Friday, June 10, 2011

Detail of Checks Processed On Friday, June 10, 2011

Bk	Chk Num and Date	Vendor Number & Name	Voucher Num and Date	Voucher Amt	Memo
0	15584 06/10/11 00079	AIRGAS MID SOUTH, INC.	20110451 06/08/11	128.00	CUST#1EJIR; INVOICES #106160495; 106170804; 106177591; 106949841; COMPRESSED OXYGEN
	15585 00115	ALLIED WASTE SERVICES #376	20110452 06/08/11	435.88	ACCT #3-0376-0069400; ROLL OFFS FOR CLEAN UP DAY ON 4/29/11 & 4/30/11
	15586 00240	ARAMARK UNIFORM SERVICES	20110453 06/08/11	297.43	ACCT# 451149001; INVOICES #3279833; 3306060; 3332105; 3359490; UNIFORMS FOR PUBLIC WORKS
	15587 00001	AT&T	20110454 06/09/11	81.06	BILL #210 077 1254 201; INVOICE #0771254201-052511-SPECIAL ACCESS
	15588 00489	BENCHMARK CONSTRUCTION	20110456 06/09/11	185.00	REPAIR OVERHEAD DOOR AT CITY SHOP
	15589 00700	BULLARD, JOHN R.	20110455 06/09/11	1,350.00	LEGAL SERVICES FOR MAY 2011
	15590 01093	CHERRYVALE CLINIC	20110458 06/09/11	910.00	INVOICE #30227210; PRE-EMPLOYMENT SCREENINGS
	15591 02200	CHERRYVALE DKP II, LLC	20110483 06/09/11	600.25	DOLLAR GENERAL SALES TAX SHARING FOR MARCH 2011 REMITTANCE
	15592 01250	CHERRYVALE LIBRARY TREASURER	20110459 06/09/11	7,324.07	THIRD DISTRIBUTION FOR 2011
	15593 01350	CHERRYVALE VETERINARY CLINIC	20110460 06/09/11	108.75	ACCT #3107; EUTHANASIA
	15594 00866	CJ's THREADS EMBROIDERY, LLC	20110457 06/09/11	198.50	INVOICE #7997; 22 T-SHIRTS FOR FIRE DEPT.
	15595 01721	COMMUNITY NATIONAL BANK	20110461 06/09/11	6,246.47	LOAN #0800004231; PRINCIPAL \$4,645.86; INTEREST \$1,600.61; LIBRARY LIFT LOAN
	15596 01824.5	COX COMMUNICATIONS	20110462 06/09/11	93.29	ACCT #001 1012 072462501; PHONE AND INTERNET FOR PUBLIC WORKS DEPT.
	15597 01823.5	COYSON TRANSPORTATION LLC	20110463 06/09/11	32.50	SHOP ORDER #101555; REPAIR FLAT ON 87 GMC TOP KICK
	15598 02175	DOUBLE PLAY SPORTS	20110482 06/09/11	28.50	INVOICE #9219-41; UNIFORM-LIFE GUARD
	15599 02259	EM BOHR CUSTOM SEWING	20110464 06/09/11	60.00	INVOICE #1382; ALTERATIONS TO UNIFORMS
	15600 03580	KANSAS ANIMAL HEALTH DEPT.	20110465 06/09/11	250.00	KANSAS ANIMAL SHELTER LICENSE FOR 7/1/11 TO 6/30/12
	15601 03733	KANSAS DEPARTMENT OF REVENUE	20110449 06/01/11	130.03	May 2011 Water Protection Fee
	15602 03755	KANSAS GAS SERVICE	20110468 06/09/11	479.42	ACCT #510668573 1002301 82; NATURAL GAS
	15603 05880	KANSAS ONE-CALL SYSTEM, INC.	20110466 06/09/11	16.80	INVOICE #1050181; 28 LOCATES FOR MAY 2011
	15604 03970	KANSAS STATE TREASURER	20110467 06/09/11	318.50	EDUCATION \$8.00; TRAINING \$310.50
	15605 03998	KELLEMAN, EDWARD	20110469 06/09/11	25.00	REIMBURSEMENT FOR OVERPAYMENT OF AMBULANCE BILL
	15606 05310	MONTGOMERY COUNTY	20110471 06/09/11	30.00	INVOICE #00025 INMATE BOARDING FOR MAY 2011
	15607 05315		20110472 06/09/11	7.00	RECORDING FEE FOR RELEASE OF MORTGAGE
	15608 05235	MONTGOMERY COUNTY ACTION	20110485 06/10/11	80.00	ANNUAL MCAC BARBECUE ON 6/9/11 - M. WRIGHT, R. WAGONER, B. SWAIN, W. WEBBER
	15609 01100	MONTGOMERY COUNTY CHRONICLE	20110470 06/09/11	230.65	Cherry Blossom Ad; Weed Notice; CHS Grad Ad; Resolution #11-23; Ordinance #11-4611;

CITY OF CHERRYVALE

Warrant Ordinance Number: 11-0610 Date: Friday, June 10, 2011

Detail of Checks Processed On Friday, June 10, 2011

Bk	Chk Numb and Date	Vendor Number & Name	Voucher Num and Date	Voucher Amt	Memo
0	15610 06/10/11 05720	NEPTUNE TECHNOLOGY GROUP	20110473 06/09/11	125.69	CUSTOMER # 10181500; INVOICE #N281408; ANTENNA & CABLE
	15611 05750	NEWTON'S	20110474 06/09/11	987.99	INVOICE #62776; SUPPLIES; & LABOR
			20110484 06/09/11	1,000.00	ELECTRICITY TO NEW 4-H BUILDING IN LOGAN PARK
			Check Total	1,987.99	
0	15612 06/10/11 05855	OLD DOMINION BRUSH	20110338 04/25/11	698.31	INVOICE #6248; BROOMS FOR STREET SWEEPER
	15613 06285	PUBLIC WHOLESALE WATER	20110475 06/09/11	24,333.33	TREATED WATER
	15614 06761	SANDBAGGER GOLF & TURF	20110476 06/09/11	48.34	INVOICES #8837; 8859; MOWER REPAIRS
	15615 07233	SPRINT	20110477 06/09/11	63.55	ACCT & INVOICE #473777394-029; CELL PHONES FOR THE POLICE DEPT.
	15616 07590	TRANSYSTEMS CORP.	20110478 06/09/11	1,286.01	INVOICE #2104544; ON CALL ENGINEERING SERVICES
	15617 07803	VERIZONWIRELESS	20110479 06/09/11	23.93	ACCT #483025090-00001; INVOICE #2577134735; CELL PHONE FOR FIRE DEPT.
	15618 07890	WATCHGUARD	20110481 06/09/11	360.00	UTM SOFTWARE SUITE-RENEWAL #AS300411-124629
	15619 07970	WESTAR ENERGY	20110480 06/09/11	5,453.37	ACCT #6245324605; 9246063908; ELECTRICITY
	61011 02100	RETAILERS' SALES TAX DIV	20110450 06/01/11	402.33	May 2011 Sales Tax
			Grand Total	54,429.95	

40,048.51 - PR
\$94,478.46 - TOTAL

Passed this 20th day of June, 2011.

Signed this 10th day of June, 2011.

_____ Mayor

Attest:
_____ City Clerk



Celebrating 30 years!
 devore + associates architect
 architecture interiors planning

DATE: June 3, 2011
 PROJECT: Cherryvale Community Center
 PROJ NO: 1061
 SUBJECT: INVOICE NO. 002
 BILLING PERIOD: May 1, 2011 – May 31, 2011
 FEE BASIS: Fixed Fee plus Expenses

A/E Fee	\$42,500.00					
Description of Services (Phase of the Work)	% of Total Estimated Fee by Phase	Estimated Scheduled Value of Fees	Prior Fees Invoiced	Fees Due This Invoice	Amount Invoiced To Date	Balance of Fees Remaining
Schematic/Preliminary Design	10.0%	\$4,250.00	\$4,250.00	\$0.00	\$4,250.00	\$0.00
Design Development	25.0%	\$10,625.00	\$0.00	\$10,625.00	\$10,625.00	\$0.00
Construction Documents	40.0%	\$17,000.00				\$17,000.00
Bid or Negotiation	10.0%	\$4,250.00				\$4,250.00
Construction Administration	5.0%	\$2,125.00				\$2,125.00
Final Inspection Letter	10.0%	\$4,250.00				\$4,250.00
Total A/E Fee	100.0%	\$42,500.00	\$4,250.00	\$10,625.00	\$14,875.00	\$27,625.00
MODIFIED A/E FEES						
A/E Fees Increased Due To Changes In The Work.						
Adjusted total A/E Fees To Date						
A/E FEES DUE THIS INVOICE				\$10,625.00		

REIMBURSABLE EXPENSES ITEMS	UNIT COST	QUANTITY	EXPENSES DUE THIS INVOICE
CAD Plots & Prints (30" x 42")			
CAD Plots & Prints (24" x 36")			
CAD Plots & Prints (11" x 17")			
Photocopies (11" XX 17")			
Photocopies (8.5" X 11")			
Mileage			
Postage			
Meals			
Lodging			
Print & Distribute Documents			
Other			
EXPENSES DUE THIS INVOICE			\$0.00

INVOICE SUMMARY

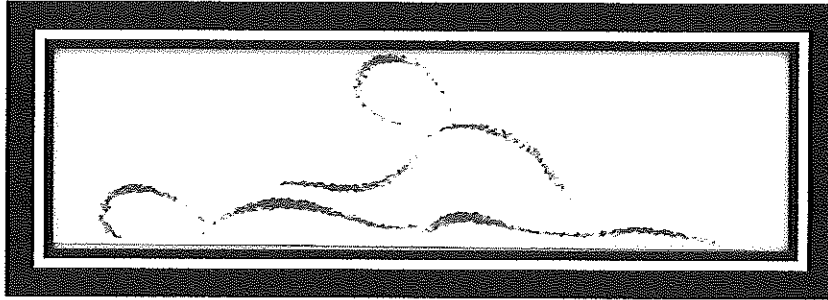
A/E FEES DUE THIS INVOICE	\$10,625.00
EXPENSES DUE THIS INVOICE	\$0.00
TOTAL DUE THIS INVOICE	\$10,625.00

THANK YOU

JUN 09 '11

Home Occupation Application City of Cherryvale, Kansas		CITY OF CHERRYVALE	Application # 2011-02
Name <u>Bretta Hugo</u>		Date <u>6-9-11</u>	
Address <u>523 E Main Cherryvale KS 67335</u>		Phone <u>620-515-2527</u>	
Name of Business <u>Relaxation Remedies</u>		Phone <u>620-515-2527</u>	
Hours of Operation <u>m-F 8AM-? some weekends</u>	Type of Occupation <u>Massage Therapy</u>		
List All Special Processes, Equipment, and Supplies (If Additional Space is Required, Use Separate Page)			
1. <u>Equipment used will be solely for the</u>			
2. <u>purpose of my massage business (for example)</u>			
3. <u>massage table, oils, lotions, sheets, soft</u>			
4. <u>soothing music</u>			
5.			
Applicant Signature: <u>Bretta Hugo</u>		Date: <u>6-9-11</u>	
Restrictions Imposed	Site Plan Including Parking and Sign Locations		
<input type="checkbox"/> Hours of Operation <input type="checkbox"/> Materials or Processes <input checked="" type="checkbox"/> Other			
Brief Explanation of Restrictions <u>I will only have one</u> <u>massage client per visit</u> <u>so my business should</u> <u>not bother or cause</u> <u>reflection on the surrounding</u> <u>community in anyway.</u>			
Planning and Zoning Commission Findings			
<input checked="" type="checkbox"/> Favorable <input type="checkbox"/> Unfavorable		Chairperson Signature: <u>[Signature]</u>	Date: <u>6/9/11</u>
City Council Findings			
<input type="checkbox"/> Favorable <input type="checkbox"/> Unfavorable		Mayor Signature: _____	Date: _____

Relaxation Remedies



It's all about YOU!!

Relaxation Remedies is a small business, providing therapeutic massage in a professional atmosphere. I offer a variety of massage techniques - traditional Swedish massage, deep tissue massage, hot stone massage, pregnancy massage, geriatric massage and body salt scrubs. I intend on offering massages to help my clients reduce pain, feel relaxed and energized.

I provide my client with a massage treatment that is customized for their own individual needs. I want my clients to experience a physical, mental, and spiritual change that will improve their quality of life.

Bretta Hugo
Massage Therapist
523 E Main
Cherryvale KS, 67335
620-515-2527
brettahugo@hotmail.com

City of Cherryvale
123 W. Main Street, Cherryvale, KS



May 24, 2011

Josh Cavaness
123 S. Olive St.
Cherryvale, Kansas 67335

Re: Absenteeism

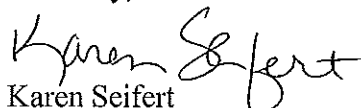
Josh:

COPY

The Board asked me to send you a letter regarding your lack of attendance to the Planning & Zoning Meetings. We have addressed this at several meetings, stressing that it is imperative that all members be present at the monthly meetings. It is very hard to conduct business without a quorum and there are more and more issues coming before this board that must be addressed without delay.

If you are unable to attend meetings or are no longer interested in this position, please contact myself at 336-2776 or Ron Davis at 336-2121 as soon as possible. If we do not hear from you on or before the next meeting, we will assume that we need to take steps to replace you on the board.

Sincerely,


Karen Seifert
Deputy City Clerk

(620) 336-2776
(620) 336-2104 Fax
www.cherryvaleusa.com

Karen Seifert

From: Josh Cavaness [REDACTED]
Sent: Monday, June 06, 2011 12:12 AM
To: Karen Seifert
Cc: Ron Davis
Subject: RE: Work Session 5/26/11

Karen,

I received your letter in reference to Planning and Zoning. I would like to resign from the committee.

If I need to send a signed resignation let me know.

Josh Cavaness

INDEPENDENCE

- Light aircraft capital of the world
- Municipal airport with ILS, AWOS and controlled tower
- Acreage available
- 45.1 million dollar school enhancements
- Home of Kansas' largest annual festival - Neewollah

www.independenceks.gov

CANEY

- Gateway to Kansas on U.S. 75
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