

CITY OF CHERRYVALE

MEETING OF THE CITY COUNCIL

REGULAR MEETING

DECEMBER 3, 2018

6:00 PM

Working for a better tomorrow...today.

CALL MEETING TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

COMMITTEE & BOARD REPORTS

A. CHERRYVALE LIBRARY BOARD

1. Minutes from 11.14.18 meeting.

RECOMMENDED ACTION: Receive and file.

B. CHERRYVALE COMMUNITY CENTER

1. Minutes from 11.14.18 meeting.
2. Letter of Resignation from Amber Dean.

RECOMMENDED ACTION: Receive and file.

C. CHERRYVALE HOUSING AUTHORITY

1. Minutes from 10.18.18 meeting.

RECOMMENDED ACTION: Receive and file.

NEW COUNCIL BUSINESS

A. RESOLUTION 18-14 ESTABLISHING THE 2019 HOLIDAY CALENDAR FOR CITY EMPLOYEES

Presented by Brooke A. Carroll, City Administrator

RECOMMENDED ACTION: Approve Resolution 18-14 establishing the 2019 Holiday Calendar for City employees.

B. CONSENT AGENDA

Presented by John Wright, Mayor

RECOMMENDED ACTION: Approve the consent agenda as presented.

1. Appropriations and Payroll Ord. No. 18-11-30 **\$167,250.70**
 - a. Approval of Purchases over \$5,000
 - i. Blue Cross-Blue Shield (**Health/Dental Ins**) \$12,945.45
 - ii. Heckert Construction (**Paving Streets**) \$51,840.00

- | | |
|---|-------------|
| iii. KPERS (Retirement) | \$ 6,198.42 |
| iv. Peoples State Bank (Payroll Taxes) | \$ 9,281.58 |
| v. Public Wholesale (Treated Water) | \$24,333.33 |
| vi. Republic Services (Trash Services) | \$ 9,343.98 |
2. Approval of the minutes for November 19, 2018 regular meeting.
 3. Letter of Resignation from Angela Barnett, Deputy City Clerk.

EXECUTIVE SESSION (PERSONNEL MATTERS OF NON-ELECTED PERSONNEL)

RECOMMENDED ACTION: Enter into executive session in order to discuss confidential information relating to personnel matters of non-elected personnel to include the City Administrator and Director of Public Works for a period of 15 minutes.

EXECUTIVE SESSION (PERSONNEL MATTERS OF NON-ELECTED PERSONNEL)

RECOMMENDED ACTION: Enter into executive session in order to discuss confidential information relating to personnel matters of non-elected personnel to include the City Administrator and City Clerk for a period of 15 minutes.

INFORMATIONAL ITEMS

1. Next regular City Council meeting is December 17, 2018.
2. City offices will be closed for the Christmas Holiday on December 24th & 25th.
3. City Hall will be closed 12/31/18 for year-end work day.
4. City Hall will be closed 1/1/19 for New Year's Day.
5. Thank you letter from the 3rd Grade Class.
6. Receipt of KMIT Gold Star for 2018 Loss Prevention Certification Program.

ADJOURNMENT

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Cherryvale is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City in a timely manner.

Cherryvale Public Library
Board of Trustees Meeting
Agenda for
November 14, 2018, 6:00 p.m.
Location: Cherryvale Public Library

1. Roll Call
 2. Approval of Consent Agenda
 - A. Board Meeting Minutes (attached)
 - B. Financial Report (not attached)
 - C. President's Report (not attached)
 - D. Library Director's Report (attached)
 3. Old Business:
 - A. Update on Grant Application
 - B. Status of Friends Book Repair Equipment Purchase
 4. New Business:
 - A. Review of the 2019 Board of Trustee Meeting Schedule
 - B. Friends of the Library Cookie Sale Schedule
 - C. Setting Work and Sale Dates for Book Sale
 - D. Fundraiser Ideas
 5. Reports:
 - A. Committee Reports
 6. Announcements:
 - A. City Council Meeting, November 19th, 7:00 pm City Hall
 - B. Senior Citizens Card Group, November 13th, 20th, 27th, 1:00-4:00 p.m.
 - C. Thanksgiving Day, November 22nd, *Library Closed*
 - D. Vintage Movie Day, November 26th 1:00 pm
 - E. Final 2018 Allocation Report Due, November 29th
 - F. City Council Meeting, December 3rd & 17th, City Hall *6:00 pm
 - G. Senior Citizens Card Group, December 4th, 11th, 18th, 1:00-4:00 p.m.
 - H. Vintage Movie Day, December 10th, 1:00 p.m.
 - I. Board of Trustee Meeting, December 12th, 6:00pm***
 - J. Christmas Holiday, December 22nd-25th *Library Closed*
 - K. New Year's Holiday, December 29th-January 1st, 2019, *Library Closed*
 - L. Friends of the Library Meeting, January 3rd at 5:30 p.m.
 - M. City Council Meeting, January 7th & 21st, *6:00 p.m., City Hall
 - N. Board of Trustee Meeting, January 9th, 6:00 p.m.***
 - O. 2019 Allocation Worksheet Due, January 18th
 - P. Vintage Movie Days, January 14th & 28th, 1:00 p.m.
 7. Adjournment
- **Denotes Meetings that cannot be missed by Staff or Board Members**

Cherryvale Public Library Board of Trustees
Cherryvale Public Library
October 10, 2018
6:00 PM
Location: Cherryvale Public Library

The October 10 meeting of the Cherryvale Public Library Board of Trustees was called to order at 6:01 pm by Board President Misty Humaciu.

Those present were President and acting Treasurer, Misty Humaciu, Library Director April Read, Secretary Jayne Mattix, Jim Wyckoff and Terry Clifton. Guest was Diane Mahaffey.

It was moved by Jayne to accept the Consent Agenda and seconded by Jim; motion passed.

Old Business

A. *Westminster Woods Training Brief Recap*—Attendees shared highlights of the day of training. The most interesting/captivating session was the introduction of the Hoopla program that the libraries will be offering to card holders. Staff will be trained prior to implementation.

B. *Discussion of New Service Program Financial Impact to Library*—Hoopla is a digital media service that will be offered to card holders in good standing with the library. SEKLS will contribute funds for this program during the initial trial period. The board will then decide whether to continue the service. It was moved by Terry and seconded by Jayne to take part in the trial period.

New Business

A. *Interview with Board of Trustee Applicant*: Board members interviewed Diane Mahaffey as a possible board member. Jayne moved that we accept the applicant by statute of library protocol. Seconded by Jim.

B. *Letter to City Council to Appoint Applicant*—Approval should be on the agenda at the next City Council Meeting, October 15.

C. *Proposal/Request to City Council for October 31*—A request to the City Council to close the 300 block of East Main Street from 5-8 for the Book'n'Treat event.

Reports: See Library Director Report

Announcements: For board members information

Adjournment: Terry moved that the meeting be adjourned and seconded by Jayne at 6:46 p.m. Motion passed.

Submitted by Jayne Mattix,
Library Board of Trustee Secretary

*Library Director Report
November 14, 2018*

Library Business:

I am not certain how, but our year is nearly over. They say busy hands don't measure the passage of time and I guess that is correct. We are busy every day. That means our library is doing its job of serving the community.

We still have no real idea about when Hoopla will get up to speed. We were told originally the end of September for the launch. That didn't happen. Matt and I attended a webinar and we learned some of the features that we will be required to work with. Our concern is the background, staff side, of the recordkeeping. We are more than capable if we are told about the different features. Rambling in person and rambling web presentations leave a lot to be desired. We keep getting promises of materials for review and yet we haven't received instructions or documentation. We are not the only ones concerned with how this is being handled. Every new adventure has its learning curve, but I would have thought there would be more information forthcoming before now. If they plan to launch this program in two weeks they better get on the ball and get us the materials we need. If the powers that be are not able to get us set up then maybe this was not such a good idea. Directors feel that we are taxed enough with things we are to do, track and report upon, and this leaves little time for us to learn such involved programs. Sitting in a cubicle is far different than working on the front desk.

The Halloween Book'n'Treat went well. The weather was a little iffy, but those who came seemed to be having a good time. Our Friends of the Library cleaned, sorted, counted and readied 1,258 books for giveaway. By the end of the evening we had 711 books left over. We had different ages than in the past. We discovered that next year we will need older youth, books for giveaway. So, as we travel through the winter months please keep an eye out for young adult fiction and nonfiction books. We also need to concentrate on the young readers. Our group did a wonderful job of helping the children find appropriate books for their age and reading level. The boxes are packed, counted and stored until next year, but we will have a donation box open to receive any items you all may find along the way.

Just as a reminder, we are now operating under our winter storm hours. Since staff does not live in town it can become unsafe for us to drive during bouts with severe weather. This recent snowfall and dropping temperatures makes travel dangerous. Several cars were off the road this morning. Black ice and high winds are not a good condition to drive in. We certainly don't want our patrons in accidents or slipping on the frozen ground. When travel is not discouraged we will be open, even if it is for the abbreviated hours. We do know winter brings about heavier book and DVD usage. So very happy we have had the resources to build up our collection. So, if the snow is flying, if freezing rain is falling, or if the professionals say stay home, then stay we will. We intend to keep our Facebook updated with our open for business status.

Weather, weather. We were to host the Red Cross again, but weather and illness put an end to that. We hope to learn when they reschedule and provide them an accessible and clean space. Additionally, our courier delivery is now over six hours late. We have been told they will eventually arrive.

I attended the Friends of the Library meeting on the 8th. The topic of their cookie sale was discussed. We have a few less experienced hands this year and the goal is to at least meet or exceed the sales for last year. I will have more information for you by meeting time. We sampled the new frosting and it is so much better than last years. Butter cream it is!

Building:

Inside:

We are dry, warm, and safe. Barring retribution, we are happy with our status. No issues downstairs and the rest is holding well. If you don't complain then maybe all will continue as before.

Outside:

At this writing nothing outrageous has happened. Again, I state such with extreme caution. The walkways were "clear" after the snowfall. Matt has kept the ice melt in place outside. We still need to find someone to shovel should we have a heavier snow.

Program Ideas and Such:

Our chess group is still setting meeting times. With the rapid cold, I suspect the attendance might increase. Our largest challenge is to set times that do not interfere with church/school events and sports. Every new program has an adjustment period. We can relay to you that kids and a few adults are interested it is just the timing that needs a bit of work.

We hosted the two pre-kindergarten classes and are planning to do so again prior to the holiday vacation. The classes have been making seasonal decorations for the library windows. It is fascinating to see the skill levels improve with each project. The children get all excited about the library and bring parents to see their work in the windows. Matt is doing a fine job of assisting the teacher with book selections for each week. It saves the school money and it helps to support the library also. Any time a child selects a book over a video game we get excited.

We are always working on ideas to offer the community. Our Vintage Movie days, Thursday Busy Hands ladies, and the Chapter Chat group are still serving the community needs. We are planning a few learners' computer classes after the holidays. Of course, once Hoopla begins there will be sessions on how to use the program on patron devices.

Things In General:

With so much post-election discord in the country and our community we hope for a peaceful coming holiday season. We all should be reaching out to our family, friends, neighbors, and community with offers of assistance and kindness, not words of hurt or disdain. This earth and each other are all we have.

"Whenever you find yourself doubting how far you can go, just remember how far you have come. Remember everything you have faced, all the battles you have won, and all the fears you have overcome." —Unknown

Respectfully Submitted,
April Read, Library Director

City of Cherryvale
Community Center Advisory Board
November 14, 2018
5:30 PM

Attendees

Amber Dean
Brad Hugo
Erin Douthit
Cassie Cook
Tami Rash

Absent

Brooke Carroll

Old Business:

1. Breakfast with Santa
 - a. The board will offer Breakfast with Santa again this year.
 - i. Saturday December 8th, 2018: 10:00 a.m.-11:30 a.m.
 - ii. Pancakes and Pictures with Santa (Pictures will be available for pick up the following week at City Hall)
 - iii. This is a Mandatory Event- All Board Members must attend and help.
 1. Amber and Tami will work the Santa Pictures
 2. Erin and Clint will cook
 3. Cassie will serve
 4. Brad will be Santa
2. Christmas Parade
 - a. The Christmas Parade is Saturday, December 8th @ 6:00pm.
 1. We will be meeting at 4th & Walnut at 5:00pm
 2. We will utilize a large truck, place our signs, and go with the Ugly Sweater Theme again this year!

New Business:

1. Christmas Help
 - a. Discuss ways to help citizen of Cherryvale in need during the holiday
 - i. Donate to Families and Senior Citizens in during the Holidays.
 1. Helping a few Senior Citizens in the Local Cherryvale Nursing home.
 2. Spoke with the School in regards to families that may need help.
 3. Police Department and Fire Department will keep us updated on anyone they may know of that need help.
2. Resignation of Board Member
 - a. Amber Dean will finish out 2018 on the Community Center Advisory Board.
 - b. Board will discuss who will take over position at next meeting.

November 14, 2018

Cherryvale Community Center Advisory Board
712 S. Liberty Street
Cherryvale, KS 67335

Dear City Council Members and Advisory Board Members,

I regret to inform you that I will be resigning as Board Member of the Cherryvale Community Center. I will be able to continue serving until the end of 2018.

As you know I am pregnant. After much thought, I have determined that it is best for me to lighten my responsibilities, in order to maintain my health and prepare for my twins arrival. With my remaining time on the Board, I would be happy to assist in the effort of training someone to complete the tasks and duties I perform. So that they are fully prepared come time of my resignation. Please contact me with any questions or comments in that regard.

While it saddens me to leave the Cherryvale Community Center Advisory Board, I know I am doing what is best for my family. I wish everyone here well in future endeavors and thank you for your time.
Yours Sincerely,

Amber Dean
918.605.2435
adean@cherryvaleusa.com

On October 18, 2018 regular meeting of the Cherryvale Housing Authority held at 8:00 a.m., at Community National Bank & Trust.

Present: Nick Wadman, Steve Loganbill, Leslie Overall, Rick Gill, Joyce Thomas and Dianthia Jewett.

Minutes of the September 27, 2018 were approved as read.

Joyce Thomas moved to pay bills from September 28, 2018 through October 11, 2018 totaling \$2,423.92 seconded by Leslie Overall. Vote 4 ayes

Dianthia Jewett told the board that the residents are receiving fresh vegetables and fruit from the Walmart distribution center along with Caney, Coffeyville, Independence, and Cherryvale.

The housing authority is waiting for the Audit for the apartments to see if we qualify for the winterization program offered by South Central Kansas Economic Development District (SCKEDD).

No further business to come before the Commissioners Joyce Thomas moved to adjourn seconded by Leslie Overall. Vote 4 ayes

ATTEST:

Chairman

Secretary/Executive Director

**RESOLUTION 18-14
2019 HOLIDAY CALENDAR**

A RESOLUTION ESTABLISHING THE CITY OF CHERRYVALE, KANSAS 2019 HOLIDAY CALENDAR FOR CITY EMPLOYEES AND REPEALING RESOLUTION 17-7 AND ALL RESOLUTIONS IN CONFLICT.

WHEREAS, the City Council shall designate certain days as official Holidays for City employees according to the guidelines in the Personnel Policy Manual.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CHERRYVALE, KANSAS THAT:

SECTION 1. The following dates in 2019 will be considered holidays for all city employees.

New Year's Day.....	Tuesday	January 1
Martin Luther King, Jr Day..	Monday	January 21
Presidents' Day.....	Monday	February 18
Memorial Day.....	Monday	May 27
Independence Day.....	Thursday	July 4
Labor Day	Monday	September 2
Columbus Day	Monday	October 14
Veterans Day	Monday	November 11
Thanksgiving Day	Thursday.....	November 28
Day after Thanksgiving	Friday	November 29
Christmas Eve	Tuesday	December 24
Christmas Day	Wednesday	December 25

SECTION 2. Floating Holiday (Personal Day): In addition to the above holidays, a full-time employee shall receive one (1) personal day to take off. The employee's supervisor must grant permission before the personal day can be used. The time off should be scheduled with the supervisor at least one (1) week in advance.

ADOPTED AND PASSED by the Governing Body of the City of Cherryvale, Kansas, this 3rd day of December 2018.

John Wright, Mayor

ATTEST:

Karen Davis, City Clerk

BANK NO	BANK NAME	CHECK NO	DATE	VENDOR NO	VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1	COMM. NATIONAL BANK & TRUST								
		26284			Payroll Checks	6,414.48			
Thru		26294							
26295	11/30/2018			9214	KANSAS PAYMENT CENTER	1,084.84			
26296	11/30/2018			9390	UNIVERSAL CREDIT UNION	121.86			
26297	11/30/2018			9291	ARROW INTERNATIONAL, INC.	677.50			
26298	11/30/2018				375 B & B AUTOMOTIVE REPAIR	150.95			
26299	11/30/2018				600 BLUE CROSS-BLUE SHIELD	12,945.45			
26300	11/30/2018				75 BOUND TREE MEDICAL LLC	1,051.13			
26301	11/30/2018			9339	CARROLL, BROOKE A.	190.96			
26302	11/30/2018				88 CARTER WATERS	2,558.15			
26303	11/30/2018				1450 CCMFOA OF KANSAS	100.00			
26304	11/30/2018			9269	CHERRYVALE PHARMACY	29.28			
26305	11/30/2018				1370 CHIEF SUPPLY	583.22			
26306	11/30/2018				1440 CITY OF CHERRYVALE	80.00			
26307	11/30/2018			9371	CORE & MAIN LP	2,363.03			
26308	11/30/2018			9059	COX COMMUNICATIONS	256.07			
26309	11/30/2018			9073	CRYSTAL LAKE FISHERIES, INC	895.00			
26310	11/30/2018			6733	DAVIS, KAREN	160.22			
26311	11/30/2018			2550	FITZPATRICK & BASS	200.00			
26312	11/30/2018			2535	FORT SCOTT COMMUNITY COLLEGE	280.00			
26313	11/30/2018			2610	GALL'S INC.	287.09			
26314	11/30/2018			9377	HECKERT CONSTRUCTION CO. INC.	51,840.00			
26315	11/30/2018			3101	HIGHER CALLING TECHNOLOGIES	1,116.00			
26316	11/30/2018			3270	HUBER & ASSOCIATES, INC	200.00			
26317	11/30/2018			9387	KANSAS HIGHWAY PATROL	10.00			
26318	11/30/2018			3970	KANSAS STATE TREASURER	164.50			
26319	11/30/2018			9060	KDHE-BUREAU OF WATER	185.00			
26320	11/30/2018			4300	LEAGUE/KANSAS MUNICIPALITIES	200.00			
26321	11/30/2018			5033	MEDICLAIMS, INC.	913.76			
26322	11/30/2018			5100	MIDWEST MINERALS, LLC.	677.22			
26323	11/30/2018			5235	MONTGOMERY COUNTY ACTION	125.00			
26324	11/30/2018			5245	MONTGOMERY COUNTY TREASURER	80.55			
26325	11/30/2018			5750	NEWTON'S	.00	**CLEARED**	**VOIDED**	
26326	11/30/2018			5750	NEWTON'S	.00	**CLEARED**	**VOIDED**	
26327	11/30/2018			5750	NEWTON'S	.00	**CLEARED**	**VOIDED**	
26328	11/30/2018			5750	NEWTON'S	806.33			
26329	11/30/2018			89	PARSONS ANIMAL LOVERS	500.00			
26330	11/30/2018			6285	PUBLIC WHOLESAL WATER	24,333.33			
26331	11/30/2018			6580	REPUBLIC SERVICES	9,343.98			
26332	11/30/2018			6674	ROBERTS, BILLY D.	759.06			
26333	11/30/2018			6850	SHANKS OIL COMPANY	687.42			
26334	11/30/2018			7379	SURENCY LIFE AND HEALTH	186.63			
26335	11/30/2018			9255	THOMPSON BROTHERS	50.00			
26336	11/30/2018			9317	UNIFIRST CORPORATION	164.62			
26337	11/30/2018			7680	UNITED STATES POSTAL SERVICE	500.00			
26338	11/30/2018			87	KU EDWARDS CAMPUS	60.00			
26339	11/30/2018			7669	UNUM LIFE INSURANCE COMPANY	239.48			
26340	11/30/2018			7807	WAGeworks, INC	120.00			
26341	11/30/2018			2590	WEX BANK	3,434.67			

ACCOUNTS PAYABLE CHECK REGISTER

BANK NO CHECK NO	BANK NAME DATE	VENDOR NO VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
26342	11/30/2018	8125 WOODS LUMBER OF INDEPENDENCE	175.00			
26343	11/30/2018	8400 ZOLL MEDICAL CORPORATION	480.00			
565		Payroll Checks	22,453.99			
Thru 589						
16012685	11/30/2018	9200 PEOPLES STATE BANK	9,281.58			**E-PAY**
16012686	11/30/2018	9201 KANSAS WITHHOLDING TAX	1,534.93			**E-PAY**
16012687	11/30/2018	9203 KPERS	6,198.42			**E-PAY**
BANK TOTAL			138,382.23			
OUTSTANDING			138,382.23			
CLEARED			.00			
VOIDED			.00			
FUND		TOTAL	OUTSTANDING	CLEARED	VOIDED	
100	GENERAL OPERATING	35,947.81	35,947.81	.00	.00	
200	SPECIAL HIGHWAY	30,475.52	30,475.52	.00	.00	
215	SPECIAL PARK & RECREATION	895.00	895.00	.00	.00	
250	REFUSE COLLECTION	9,343.98	9,343.98	.00	.00	
500	MUNICIPAL EQUIPMENT RESER	132.25	132.25	.00	.00	
600	CAPITAL IMPROVEMENT	25,920.00	25,920.00	.00	.00	
700	WATER O & M	31,050.05	31,050.05	.00	.00	
715	WWTP & S.S. O & M	4,617.62	4,617.62	.00	.00	
REPORT TOTAL			138,382.23			
OUTSTANDING			138,382.23			
PAYROLL			28,868.47			
TOTAL			\$167,250.70			

MAYOR: _____
SIGNED THIS 3rd DAY OF DECEMBER, 2018

CITY CLERK: _____
SIGNED THIS 3rd DAY OF DECEMBER, 2018

**CITY OF CHERRYVALE
MEETING OF THE CITY COUNCIL
REGULAR MEETING
November 19, 2018
7:00 p.m.**

Working for a better tomorrow... today.

ORDER OF BUSINESS

CALL MEETING TO ORDER

Mayor Wright called the meeting to order at 7:00 pm.

Present: Mayor John Wright, Council Member Dan Ward, Council Member Rick Valverde, Council Member Don King, City Administrator Brooke Carroll, City Clerk Karen Davis, April Read, Jim Wyckoff, Sandra Minnich, Jim Hogben, Gary Brooks, Mike Passauer, Aaron Cook, Takayla Robinson, Julie Hartley, Angela Barnett , Amber and Clint Dean, Leslie Overall, Police Chief Jimmy Holt, Public Works Director Wade Webber, Fire Chief Jesse Reed, and Andy Taylor (Montgomery County Chronicle).

INVOCATION

Council Member Dan Ward led the invocation.

PLEDGE OF ALLEGIANCE

SWEARING IN OF NEW COUNCIL MEMBER

City Clerk Karen Davis administered the Oath of Office to newly appointed Council Member Leslie Overall.

ROLL CALL

City Clerk Karen Davis took roll:

Mayor Wright- present; Council Member Overall – present; Council Member Ward- present; Council Member Valverde- present; Council Member King- present

PUBLIC FORUM

None

GOVERNING BODY COMMENTS

Mayor John Wright- He wished everyone a Happy Thanksgiving.

Council Member Leslie Overall - None

Council Member Dan Ward- He has had time to think about the appointment process at the last meeting and can see the mayor's perspective on appointing a female to the position.

Council Member Rick Valverde- None

Council Member Don King – He wanted to comment on the new streets and remind everyone that they are the governing body and they don't have to agree with each other, but should respect each other.

OLD COUNCIL BUSINESS

A. PROPOSED ORDINANCE 18-4702 AMENDING CHAPTER 1, ARTICLE 1, SECTION 203, MEETINGS, OF THE MUNICIPAL CODE OF THE CITY OF CHERRYVALE, KANSAS

Presented by Brooke A. Carroll, City Administrator

Council Member Valverde made a motion to adopt Ordinance 18-4702 as presented, seconded by Council Member King.

Karen Davis, City Clerk took roll call vote:

Council Member Overall – Aye

Council Member Ward - Aye

Council Member Valverde – Aye

Council Member King - Aye

Motion passed 4/0

NEW COUNCIL BUSINESS

A. PROPOSED ORDINANCE 18-4703 AMENDING CHAPTER IX, ARTICLE 1, SECTION 103, TIME AND PLACE OF SESSIONS

Presented by Brooke A. Carroll, City Administrator

Council Member Valverde made a motion to adopt Ordinance 18-4703 as presented, seconded by Council Member Ward.

Karen Davis, City Clerk took roll call vote:

Council Member Overall – Aye

Council Member Ward - Aye

Council Member Valverde – Aye

Council Member King - Aye

Motion passed 4/0

B. REQUEST FOR STREET CLOSURE BY DANA PEUGH FO SHOP SMALL AMERICA EVENT

Presented by Brooke A. Carroll, City Administrator

Council Member Valverde made a motion to approve the street closure as presented, seconded by Council Member King. Motion passed 4/0

C. CONSENT AGENDA

Presented by John Wright, Mayor

1. Appropriations and Payroll Ord. No. 18-11-16: \$59,391.16

a. Approval of Purchases over \$5,000

i. KPERS (Retirement) \$ 5,464.42

ii. People's State Bank (Payroll Taxes) \$ 7,593.69

2. Approval of the minutes for November 5, 2018 regular meeting.

Council Member Valverde made a motion to approve the consent agenda as presented, seconded by Council Member King. Motion passed 4/0.

DEPARTMENT HEAD REPORTS

1. City Administrator, Brooke A. Carroll
2. City Clerk, Karen Davis
3. Director of Public Works, Wade Webber
4. Police Chief, Jimmy Holt
5. Fire Chief, Jesse Reed

EXECUTIVE SESSION (PERSONNEL MATTERS OF NON-ELECTED PERSONNEL)

Council Member Valverde made a motion to recess into executive session in order to discuss confidential information relating to personnel matters of non-elected personnel to include the City Administrator for 45 minutes, from 7:30 to 8:15 p.m., seconded by Council Member King. Motion passed 4/0

The mayor declared us back in regular session at 8:15 p.m.

Council Member Valverde made a motion to accept the resignation of Brooke Carroll as City Administrator effective 12/31/18, seconded by Council Member Overall. Motion passed 4/0

Council Member Valverde made a motion to accept the resignation of Wade Webber as Public Works Director effective 01/01/19, seconded by Council Member Overall. Motion passed 4/0

INFORMATIONAL ITEMS

1. The next City Council meeting will be December 3, 2018 at 6:00 p.m.
2. City offices will be closed November 22nd and 23rd for the Thanksgiving holiday.

ADJOURNMENT

A motion was made by Council Member Valverde, seconded by Council Member King to adjourn the meeting at 8:20 p.m. Motion passed 4/0.

Respectfully submitted by,

Karen Davis, City Clerk



Kansas Municipal Insurance Trust

2250 N. Rock Rd. Ste 118-PMB302 Wichita, Kansas 67226 (316) 266-6233

**2018/2019
Board of Trustees**

David Dillner
President
El Dorado

Ty Lasher
Vice President
Bel Aire

Greg DuMars
Treasurer
Lindsborg

Randy Frazer
Past President
Moundridge

Michael Reagle
Garden City

Janie Cox
Haysville

Hardy Howard
WaKeeney

Kelly McElroy
Newton

Jonathan Mitchell
Hoisington

Deb Needleman
Fort Scott

Andrew Finzen
Goodland

Jeff Morris
Ex-Officio
Coffeyville CC

Don Osenbaugh
Pool Administrator

November 16, 2018

Karen Davis
City of Cherryvale
123 West Main Street
Cherryvale, KS 67335

Dear Karen:

We are happy to inform you that the City of Cherryvale received a Gold Star for the 2018 Loss Prevention Certification Program. Enclosed you will find your organization's certificate, and a program from the annual meeting. Your organization's trophy will be mailed in a separate package.

Congratulations! KMIT is proud to recognize you for your dedication to safety in the workplace. We continue to look forward to working with you.

Sincerely,

Kyle Johnston
KMIT Administrative Manager

Enc.





LOSS PREVENTION CERTIFICATION PROGRAM

2018 GOLD Star

City of Cherryvale





can
Rygan B. Zack
Zaiden
Jasmya
Sarama
Lamdon
Caiten
Madison

Thank you for allowing us to visit! We learned so much!

Madison
Colvin
REC'D

^{carter}
Your 3rd grade friends,

NOV 19 '18

CITY OF CHERRYVALE

Johnathan
Yam Ka
Carter
Makiah
Michael
Angela
Charles
Madie
Conner
Lucas
Dami
Chloe
Prayton
Hamdynn
Saige
Logan
Jaco
Adilyn
Ezra
Addy B
Keaton
Audra
Lakota
Wes or Wes
Aiden
Jayce
Carter
Hugo
Toko
YN
Lathen
Jen
Neth
Peggy
Blair
KIC
Cooper
Fin
Elijah

