

1

**CITY OF CHERRYVALE
MEETING OF THE CITY COUNCIL
REGULAR MEETING
MARCH 20, 2017
7:00 PM**

Working for a better tomorrow... today.

ORDER OF BUSINESS

CALL MEETING TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC FORUM

No action will be taken relative to items presented during the public forum other than referral for information. Requests to appear will be placed on a "first-come, first-served" basis. This portion of the meeting is limited to thirty minutes and shall be subject to a limitation of five minutes for each presentation with no extension of time permitted. No speaker shall be allowed to appear more frequently than once every fourth meeting.

Members of the public desiring to present matters to the Council during the public forum must submit a request in writing to the office of the city clerk prior to twelve noon on the date of the meeting. Matters pertaining to personnel, litigation, and violations of laws and ordinances are excluded from the agenda. Rules of decorum as provided in city code will be observed.

GOVERNING BODY COMMENTS

Mayor John Wright
Council Member Don King
Council Member Debra Leedy
Council Member Rick Valverde
Council Member Randy Wagoner

UNFINISHED COUNCIL BUSINESS

NONE

NEW COUNCIL BUSINESS

A. PROPOSED RESOLUTION 17-3: NATIONAL SERVICE RECOGNITION DAY

Presented by Brooke A. Carroll, City Administrator

Guest: Kathy Shepard, Four County Mental Health Center, RSVP Program Director

RECOMMENDED ACTION: Adopt the proposed resolution as presented.

B. PROPOSED RESOLUTION 17-4: FAIR HOUSING MONTH

Presented by Brooke A. Carroll, City Administrator

RECOMMENDED ACTION: Adopt the proposed resolution as presented.

C. BID REVIEW & SELECTION OF CONTRACTOR FOR CEMETERY MOWING

Presented by Brooke A. Carroll, City Administrator

RECOMMENDED ACTION: Receive bids and select contractor for 2017 cemetery mowing.

D. PRESENTATION OF WATER TOWER BUILDING

Presented by Perry Lambert, Police Chief and Wade Webber, Director of Public Works

RECOMMENDED ACTION: Approve building provided by the County at the water tower site.

E. CONSENT AGENDA

Presented by John Wright, Mayor

RECOMMENDED ACTION: Approve the consent agenda as presented

- 1. Appropriations and Payroll Ord. No. 17-03-10: \$92,172.55
 - a. Approval of Purchases over \$5,000
 - i. Westar Energy \$6,210.94
 - ii. People's State Bank (FICA) \$8,625.27
 - iii. Public Wholesale Water \$24,333.33
- 2. Consideration of the minutes for March 6, 2017 Regular Meeting.
- 3. Approval of free crocheting classes offered by Dana Peugh to the Community at the Community Center every other Saturday from 9-11am. Beginning date to be determined.
- 4. Approval of the Job Fair at the Community Center on May 16, 2017.
- 5. Approval of Farmer's Market at the Community Center – the 2nd Saturday of the Month from May to September.
- 6. Approval of Ron Davis to fill vacant Planning and Zoning Commission Board position.

INFORMATIONAL ITEMS

- 1. Community Center sponsored Pinterest Easter Wreath Making Class will be held on March 25th at 2:00 at the Community Center.
- 2. County Wide Tire Pick-Up and Hazardous Waste Disposal will be held at the Community Center on April 1, 2017 starting at 9:00am.
- 3. Community Center Sponsored 3 on 3 Basketball Tournament will be held on April 1st at the Community Center starting at 10:00am.
- 4. Next Council Meeting April 3, 2017.
- 5. Community Center Easter Egg Hunt will be held on April 15th, 2017 at 3:00pm at the Community Center. Special Thanks to Newton's True Value and People's State Bank for their Donations.
- 6. Check out other information and upcoming events at www.cherryvaleusa.com.

ADJOURNMENT

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Cherryvale is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City in a timely manner.

**RESOLUTION 17-3
NATIONAL SERVICE RECOGNITION**

A RESOLUTION OF THE CITY OF CHERRYVALE, KANSAS PROCLAIMING APRIL 4, 2017, AS NATIONAL SERVICE RECOGNITION DAY.

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's mayors are increasingly turning to national service and volunteerism as a cost-effective strategy to meet city needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our cities and counties, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 60,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, City of Service, and mayors across the country to recognize the impact of service on the Mayors Day of Recognition for National Service on April 4, 2017; and

WHEREAS, residents of Cherryvale are involved with other organizations that increase the quality of life; those that serve on our various boards and committees including the chamber of commerce, recreation, library, museum, community center, ministerial alliance, housing authority, food bank and planning and zoning; those that are involved in coaching our youth; and those that volunteer their time to help better the community that we live in.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Cherryvale, Kansas:

Do hereby proclaim April 4, 2017 as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our city; to thank those who serve; and to find ways to give back to their communities.

PASSED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF CHERRYVALE, KANSAS ON THE 20TH DAY OF MARCH, 2017.

John Wright, Mayor

ATTEST:

Karen Davis, City Clerk

**RESOLUTION 17-4
FAIR HOUSING PROCLAMATION**

A RESOLUTION OF THE CITY OF CHERRYVALE, KANSAS PROCLAIMING THE MONTH OF APRIL AS FAIR HOUSING MONTH.

WHEREAS, the Congress of the United States passed the Civil Rights Act of 1968, of which Title VIII declared that the law of the land would now guarantee the rights of equal housing opportunity; and

WHEREAS, the City is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all, and today, many realty companies and associations support fair housing laws; and

WHEREAS, the Fair Housing groups and the U.S. Department of Housing and Urban Development have, over the years, received thousands of complaints of alleged illegal housing discrimination and found too many that have proved upon investigation to be violations of the fair housing laws; and

WHEREAS, equal housing opportunity is a condition of life in our city that can and should be achieved.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Cherryvale, Kansas:

We, the Governing Body of the City of Cherryvale, on behalf of its citizens, do hereby proclaim the month of April as FAIR HOUSING MONTH and express the hope that this year's observance will promote fair housing practices throughout the City.

PASSED AND ADOPTED BY THE GOVERNING BODY OF THE CITY OF CHERRYVALE, KANSAS ON THE 20TH DAY OF MARCH, 2017.

ATTEST:

John Wright, Mayor

Karen Davis, City Clerk

BANK NO	BANK NAME	CHECK NO	DATE	VENDOR NO	VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
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1 COMM. NATIONAL BANK & TRUST

RU	23541				Payroll Checks	4,834.45			
	23551								

23552	3/10/2017	1440	CITY OF CHERRYVALE	252.50			
23553	3/10/2017	9214	KANSAS PAYMENT CENTER	950.21			
23554	3/10/2017	9230	SECURITY BENEFIT	148.82			
23555	3/10/2017	9303	W.H. GRIFFIN TRUSTEE	219.23			
23556	3/10/2017	79	AIRGAS USA, LLC	127.47			
23557	3/10/2017	6663	AMERIGROUP	223.20			
23558	3/10/2017	9291	ARROW INTERNATIONAL, INC.	677.11			
23559	3/10/2017	75	BOUND TREE MEDICAL LLC	196.70			
23560	3/10/2017	790	BUMPER TO BUMPER AUTO PARTS	760.98			
23561	3/10/2017	9342	CANCERFEST	25.00			
23562	3/10/2017	1450	CCMFOA OF KANSAS	150.00			
23563	3/10/2017	1095	CHERRYVALE CHAMBER OF COMMERCE	1,500.00			
23564	3/10/2017	9059	COX COMMUNICATIONS	713.79			
23565	3/10/2017	2256	EMERGENCY MEDICAL PRODUCTS INC	152.60			
23566	3/10/2017	2260	EMERT CHUBB REYNOLDS, LLC	985.52			
23567	3/10/2017	3101	HIGHER CALLING TECHNOLOGIES	851.75			
23568	3/10/2017	3275	HUGO'S INDUSTRIAL SUPPLY, INC.	93.15			
23569	3/10/2017	3390	INDEPENDENCE DAILY REPORTER	66.50			
23570	3/10/2017	3755	KANSAS GAS SERVICE	1,199.78			
23571	3/10/2017	4260	LATTIN LAW OFFICES, CHARTERED	200.00			
23572	3/10/2017	4300	LEAGUE/KANSAS MUNICIPALITIES	702.72			
23573	3/10/2017	5010	MCCARTY'S	1,036.08			
23574	3/10/2017	9341	WILLIAM A. DULING	1,186.35			
23575	3/10/2017	1100	MONTGOMERY COUNTY CHRONICLE	230.25			
23576	3/10/2017	5310	MONTGOMERY COUNTY D.O.C	1,225.00			
23577	3/10/2017	5750	NEWTON'S	.00	**CLEARED**	**VOIDED**	
23578	3/10/2017	5750	NEWTON'S	388.65			
23579	3/10/2017	9289	OLD DOMINION BUSH COMPANY	681.68			
23580	3/10/2017	6285	PUBLIC WHOLESALE WATER	24,333.33			
23581	3/10/2017	42	SCOTT, JIMMY	125.00			
23582	3/10/2017	6850	SHANKS OIL COMPANY	546.00			
23583	3/10/2017	9343	STOREY KENWORTHY/MATT PARROTT	767.31			
23584	3/10/2017	7382	TLC VETERINARY HOSPITAL, PA	24.60			
23585	3/10/2017	9317	UNIFIRST CORPORATION	120.60			
23586	3/10/2017	7745	UNITED STATES CELLULAR	179.18			
23587	3/10/2017	9345	USD 447	500.00			
23588	3/10/2017	7803	VERIZON WIRELESS	275.77			
23589	3/10/2017	9344	VERMEER GREAT PLAINS	1,704.03			
23590	3/10/2017	7970	WESTAR ENERGY	6,210.94			
23591	3/10/2017	6664	XEROX CORPORATION	318.73			
23592	3/10/2017	8400	ZOLL MEDICAL CORPORATION	225.00			

RU	111901				Payroll Checks	21,700.14			
	114501								

16012257	3/10/2017	2100	RETAILERS' SALES TAX DIV	504.88	**CLEARED**	**VOIDED**	**E-PAY**
16012262	3/10/2017	9200	PEOPLES STATE BANK	8,625.27			**E-PAY**

BANK NO CHECK NO	BANK NAME DATE	VENDOR NO VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
16012263	3/10/2017	9201 KANSAS WITHHOLDING TAX	1,130.85			**E-PAY**
16012264	3/10/2017	9203 KPERS	5,101.43			**E-PAY**
16012265	3/10/2017	2100 RETAILERS' SALES TAX DIV	504.88	**CLEARED**	**VOIDED**	**E-PAY**
16012266	3/10/2017	2100 RETAILERS' SALES TAX DIV	504.88	**CLEARED**	**VOIDED**	**E-PAY**
16012267	3/10/2017	2100 RETAILERS' SALES TAX DIV	504.88			**E-PAY**

BANK TOTAL 65,637.96
 OUTSTANDING 65,637.96
 CLEARED 1,514.64
 VOIDED 1,514.64

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
100 GENERAL OPERATING	31,389.02	31,389.02	.00	.00
200 SPECIAL HIGHWAY	2,273.18	2,273.18	.00	.00
296 COPS GRANT	618.82	618.82	.00	.00
700 WATER O & M	27,716.51	27,716.51	.00	1,514.64
715 WWT & S.S. O & M	3,640.43	3,640.43	.00	.00

REPORT TOTAL 65,637.96
 OUTSTANDING 65,637.96
 CLEARED 1,514.64
 VOIDED 1,514.64

Payroll 26,534.59
 Total 92,172.55

**CITY OF CHERRYVALE
MEETING OF THE CITY COUNCIL
REGULAR MEETING
March 6, 2017
7:00 PM**

Working for a better tomorrow... today.

ORDER OF BUSINESS

CALL MEETING TO ORDER

Mayor Wright called the meeting to order at 7:00 pm.

Present: Mayor John Wright, Council Member Debra Leedy, Council Member Randy Wagoner, Council Member Don King, Council Member Rick Valverde, City Administrator Brooke Carroll, City Clerk Karen Davis, Fire Chief Jesse Reed, Police Chief Perry Lambert, Court Clerk/Utility Clerk Amber Dean, James Renfro, Jim & Shirley Hogben and Donna Celaya (Montgomery County Chronicle)

INVOCATION

Council Member Randy Wagoner led the invocation.

PLEDGE OF ALLEGIANCE

ROLL CALL

City Clerk Karen Davis took roll:

Mayor Wright- present; Council Member Leedy - present; Council Member Wagoner- present; Council Member Valverde – present: Council Member King- present

COMMITTEE & BOARD REPORTS

A. COMMUNITY CENTER ADVISORY BOARD

- 1. February 16, 2017 Agenda
- 2. February 16, 2017 Minutes (official)

A motion was made by Council Member Wagoner to receive and file these reports, seconded by Council Member King. Motion passed 4/0.

NEW COUNCIL BUSINESS

A. PUBLIC HEARING ON 2015 CDBG SIDEWALK GRANT CLOSEOUT

Presented by Carey Spoon, SEKRPC

A motion was made by Council Member Wagoner to open the public hearing at 7:02 p.m., seconded by Council Member King. Motion approved 4/0.

Carey Spoon from SEKRPC gave a report to the Council and public regarding the completion of the CDBG Sidewalk Grant project. Positive comments regarding the satisfaction of the project were expressed by the public and Council. **At 7:05 p.m. Council Member Wagoner made a motion to close the public hearing, seconded by Council Member Leedy. Motion passed 4/0.**

B. REQUEST TO ACQUIRE COMMUNITY CENTER BY USD #447

Presented by Brooke A. Carroll, City Administrator

After some discussion, the Council gave City Administrator Carroll authorization to proceed with talks with USD #447.

C. 2017 CITY HEALTH INSURANCE PLAN RENEWAL

Presented by Brooke A. Carroll, City Administrator

Council Member Wagoner made a motion to authorize 2017 health insurance rate increases to be absorbed by the city as presented, seconded by Council Member Valverde. Motion passed 4/0.

D. CHAMBER OF COMMERCE REQUEST FOR FINANCIAL SUPPORT

Presented by Brooke A. Carroll, City Administrator

Council Member Wagoner made a motion to authorize the \$1,500 contribution to Cherryvale Chamber of Commerce to support 2017 Chamber activities, seconded Council Member Leedy. Motion passed 4/0.

E. CANCERFEST REQUEST FOR FINANCIAL SUPPORT

Presented by Brooke A. Carroll, City Administrator

Council Member Wagoner made a motion to authorize a \$25 contribution to Cancerfest, seconded by Council Member King. Motion passed 4/0.

F. CHERRYVALE HIGH SCHOOL REQUEST FOR FREE USE OF COMMUNITY CENTER AND FINANCIAL SUPPORT FOR AFTER PROM

Presented by Brooke A. Carroll, City Administrator

Council Member Wagoner made a motion to authorize the use of the Community Center on April 7th-8th for the After Prom activities at no charge without any additional financial support, seconded by Council Member Valverde. Motion passed 4/0.

G. APPROVAL OF 2017 EMPLOYEE PERSONEL POLICY

Presented by Brooke A. Carroll, City Administrator

Council Member Wagoner made a motion to approve revisions to the Personnel Policy and make effective March 6, 2017, seconded by Council Member Leedy. Motion passed 4/0.

H. CONSENT AGENDA

Presented by John Wright, Mayor

- | | |
|--|--------------|
| 1. Appropriations and Payroll Ord. No. 17-01-27: | \$114,813.39 |
| a. Approval of Purchases over \$5,000 | |
| i. Blue Cross-Blue Shield | \$13,624.87 |
| ii. Republic Services | \$9,461.31 |

- iii. Kansas State Treasurer \$37,125.00
- iv. People's State Bank (Payroll Taxes) \$7,868.59
- 2. Authorization to establish Citywide Clean-Up event on April 28 & 29, 2017
- 3. Approval of the minutes for February 21, 2017 Regular Meeting

A motion was made by Council Member Wagoner, seconded by Council Member King to approve the consent agenda as presented. Motion passed 4/0.

DEPARTMENT HEAD REPORTS

- 1. City Clerk - Karen Davis
- 2. Public Works Director – Brooke Carroll
- 3. Police Chief - Perry Lambert
- 4. Fire Chief - Jesse Reed
- 5. City Administrator - Brooke Carroll

INFORMATIONAL ITEMS

- 1. Next Regular City Council Meeting March 20, 2017

ADJOURNMENT

A motion was made by Council Member Valverde, seconded by Council Member Wagoner to adjourn the meeting at 8:00 pm. Motion passed 4/0

Respectfully submitted by,

Karen Davis, City Clerk