

**CITY OF CHERRYVALE  
MEETING OF THE CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 16, 2016  
7:00 PM**

*Working for a better tomorrow... today.*

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**ORDER OF BUSINESS**

**CALL MEETING TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC FORUM**

No action will be taken relative to items presented during the public forum other than referral for information. Requests to appear will be placed on a “first-come, first-served” basis. This portion of the meeting is limited to thirty minutes and shall be subject to a limitation of five minutes for each presentation with no extension of time permitted. No speaker shall be allowed to appear more frequently than once every fourth meeting.

Members of the public desiring to present matters to the Council during the public forum must submit a request in writing to the office of the city clerk prior to twelve noon on the date of the meeting. Matters pertaining to personnel, litigation, and violations of laws and ordinances are excluded from the agenda. Rules of decorum as provided in city code will be observed.

**GOVERNING BODY COMMENTS**

- Mayor John Wright
- Council Member Chad Wickham
- Council Member Don King
- Council Member Randy Wagoner
- Council Member Lew Forman, Jr.

**UNFINISHED COUNCIL BUSINESS**

NONE

**NEW COUNCIL BUSINESS**

**A. APPROVAL OF RFP FOR CEMETERY & NUISANCE MOWING**

Presented by Joel Pile, City Administrator

**RECOMMENDED ACTION:** Approve RFP for mowing as presented.

**B. DISCUSSION RE: 800 W. 4<sup>TH</sup> STREET**

Presented by Joel Pile, City Administrator

**RECOMMENDED ACTION:** No action necessary, presented for informational purposes only.

**C. CONSENT AGENDA**

Presented by John Wright, Mayor

**RECOMMENDED ACTION:** Approve the consent agenda as presented

- |  |             |
|--|-------------|
| 1. Appropriations and Payroll Ord. No. 12-02-15:                     | \$15,398.67 |
| a. Approval of Purchases over \$5,000                                |             |
| i. Westar Energy   | \$7,748.86  |
| ii. People's State Bank (FICA)                                       | \$7,649.81  |
| 2. Consideration of the minutes for February 1, 2016 Regular Meeting |             |

**INFORMATIONAL ITEMS**

1. Community Center Flooring Update
2. Next Council Meeting March 7<sup>th</sup>

**ADJOURNMENT**

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Cherryvale is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City in a timely manner.

# CITY COUNCIL ACTION REPORT

**Proposed Agenda Date:** February 16, 2016

**Subject:** Contractual Mowing Request for Proposals

**Guest:** None

**Background:** In 2015 the Governing Body authorized an RFP for the mowing of certain city property. The Governing Body has expressed a desire to continue the practice of selecting a contractor to provide mowing services in the cemetery. The proposed RFP seeks bids for cemetery mowing and specified rates for nuisance mowing beginning April 4<sup>th</sup> through October 31<sup>st</sup> 2016 (approx.. 30 weeks).

**Financial Consideration:** Ads would be placed in local newspapers and RFPs mailed to identified contractors. Issuing the RFP would not commit to bids.

**Legal Consideration:** None

**Policy Consideration:** None

**Recommendation:** Issue the RFP as presented.

# Contractual Mowing Request for Proposals

February 16

# 2016

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Following is the request for proposals on contractual services for the mowing of the City owned Fairview Cemetery and 2016 Nuisance Mowing.

## Invitation for Bids

The purpose of the Request for Proposal (RFP) is to obtain quotes and/or bids for providing mowing services for the City of Cherryvale, Kansas for 2016. All Communications regarding this RFP and for obtaining a complete RFP packet of information should be directed to the City internet site, [www.cherryvaleusa.com](http://www.cherryvaleusa.com), or

Joel Pile  
City Administrator  
123 W Main St.  
Cherryvale, KS 67335  
[jpile@cherryvaleusa.com](mailto:jpile@cherryvaleusa.com)

To be considered, each contractor must submit a completed proposal bid form, certificate of liability insurance, and any additional information requested in the RFP with their proposal packet. The proposal bid form must be signed and include a statement as to the period during which the proposal remains valid.

Responses to this RFP will be evaluated based on a selection process consisting of:

- A review by the City of the contractor's response to the RFP, to determine if the proposal meets all criteria for consideration.
- Relevant experiences, project understanding, project requirements, strength of the proposal, and proposed fees.

Every effort will be made to adhere to the following schedule:

- |                                |                             |
|--------------------------------|-----------------------------|
| • Distribute RFP               | February 17, 2016           |
| • Proposal Submission Deadline | March 18, 2016 (by 5:00 PM) |
| • Selection                    | March 21, 2016              |

Proposals will be accepted until 5:00 p.m. on March 18, 2016, and are to be submitted to Joel Pile, City Administrator, at the address listed above for the City of Cherryvale, KS.

Envelopes shall be clearly marked "Request for Proposal – Mowing 2016" on the outside of the envelope.

## Instructions for Bidders

The City of Cherryvale is requesting bids to mow the cemetery and perform requested nuisance mowing. The City desires contractors to supply mowing service for this city land and right-of-way. The selected contractor will be responsible for specified mowing services to the City of Cherryvale for the 2016 calendar year from April 4th through October 31st. Please refer to Exhibit A for the locations to be mowed.

## Scope of Work

The work to be completed will include weekly mowing of all established grasses and vegetation within the reported area in a neat and professional manner. Vegetation in and around structures, walks, trees, parking areas, sidewalks, or other similar items shall be mowed to a neat appearance as well as string trimmed (weed eater, weed whipping, etc.). The contractor shall neatly mow grass and vegetation to a height of three inches (3"). All trash and debris in the mowing area shall be removed from the area before and after mowing by the contractor. Grass and vegetation clippings shall be blown or swept off of walkways, driveways, trails, sidewalks, etc. Vegetation clippings shall not be blown or deposited on the city streets or walkways.

A number of areas described above dry out and do not grow during hot periods of the summer months. It will be the responsibility of the contractor to factor this into their bidding for services listed in Exhibit A to provide for the best possible price. The City's expectation is that these areas are to be kept in a neat and orderly groomed appearance at all times and it will be the responsibility of the contractor to choose a mowing cycle for each area to meet the expectation, with the approval of the City Administrator.

The chosen contractor must be able to respond to and comply with all elements listed in this section. Failure to comply can and will result in termination of a bid proposal or service contract. Elements include:

- Mowing height is three inches (3")
- Grass clippings will not be mowed or blown into the streets or roads
- Mowing over garbage is prohibited
- All garbage must be picked up and disposed of
- Damage to trees, grave monuments, light posts, sign posts, etc. by mowers or string trimmers is prohibited
- Equipment operators must wear at all times high visibility reflective safety vests, jackets, or shirts while operating equipment in road ROW

## Selection Process

The City will take into account such matters it considers appropriate in selecting the successful contractor. The City reserves the right to contact with one or more vendors for maintenance and nuisance abatement mowing and to reject, for any reason, any and all bids. Evaluation criteria will include:

- The contractor's understanding of the assignment and ability to follow bidding instructions
- The contractor's proposed fee for individual maintenance areas and one lump sum for all areas
- The experience and qualifications of the contractor

## Bidder Qualifications & Proposals

The requests that contractors interested in submitting proposals:

1. Clearly outline (on the provided bid form) the unit price for the mowing area specified as well as total lump sum under the REQUESTED SERVICES section of this document, for the season (April 4th – October 31st).
2. Submit a summary of your experience and qualifications.
3. Submit three account references that you currently service.
4. Submit a certificate of liability insurance and automobile/mowing equipment insurance (The contractor will need to name the City as additional insured and meet the following liability limits if awarded a maintenance contract: \$500,000 per claimant and \$1.0 million per occurrence).
5. Specify the staff to be involved (primary contact, mowing operators, single proprietor, clerical contact, and owner or owner's agent).
6. Submit two (2) copies of the proposal packet (failure to not submit two full copies of your proposal may result in your proposal not being considered).

The contractor should be aware of the following:

- The proposal should confirm that neither the contractor nor any employee would be in a conflict of interest with respect to the proposal if the contractor were to be selected to perform the services required.
- All proposals will be property of the City of Cherryvale, KS.
- The lowest proposal will not necessarily be accepted. The City reserves the right to reject all bids, award the agreement, interview contractors, negotiate specific terms of the agreement, and make other adjustments as required in consultation with the successful contractor.
- Sealed envelopes marked "Request for Proposal – Mowing 2016" with the proponent's name and address shown on the upper left hand corner of the envelope, must be received by the City of Cherryvale, Attn: Joel Pile, City Administrator, at 123 W Main, Cherryvale, KS 67335 prior to 5:00 PM on March 18, 2016.

## **Municipal Nuisance Abatement**

The Contractor shall have sufficient and reliable equipment along with adequate employees to finish all jobs within 5 days from when a work order is received. \*\*Failure to do so will result in a \$100.00/day fine against the contractor until the work is completed to the satisfaction of the Code Enforcement Officer (In the event of inclement weather or other unforeseen circumstances the Code Enforcement Officer may grant a variance of time).

Mowing shall be done in a neat fashion, which includes, but is not limited to: trimming along and/or around sidewalks/curbs/fence lines/trees etc..., handwork, sweeping of the street, alley and/or sidewalk, picking up trash and limbs.

The Contractor shall have the ability to start jobs within a 48 hour notice.

The Contractor shall have the ability to handle a large quantity of jobs at the same time.

The Contractor and employees shall conduct themselves in a responsible and professional manner while engaged in City of Cherryvale business.

Leave the property, if asked by the property owner/resident, and immediately call the Public Works Director for assistance (and Police Department, if needed)

All sites shall be approved and cleared for payment by the Public Works Director and/or designated agent of the City of Cherryvale.

It is the Contractor's responsibility to submit an invoice for payment within 48 hours after completion of the job.

The Contractor will be responsible, at each property (front and back yard as needed), for taking and then storing before and after photos of each property at the time they are mowed. It is important to take the pictures from a standpoint that not only shows the height of the grass but also captures a defining feature of the property. If discrepancies arise regarding a City ordered abatement and the contractor cannot provide pictures and the City must waive a bill, the contractor will not be paid and in the case payment has already been made, will be charged for the cost of the mowing.

Qualified bidders shall ensure that all personally owned property within Cherryvale City limits is in compliance with City of Cherryvale Codes at all times.



### Exhibit A – Locations to be Mowed & Bid Form

1. Fairview Cemetery .....\$ \_\_\_\_\_/mowing

April 4<sup>th</sup> – October 31<sup>st</sup> (approx. 30 weeks) \$ \_\_\_\_\_/lump sum

2. Nuisance Abatement .....\$ \_\_\_\_\_/hour

Bid prices shall remain valid until \_\_\_\_\_, 2016

Name & Address of submitting party:

Authorized Signature: \_\_\_\_\_

*The City reserves the right to reject all bids, award the agreement, interview contractors, negotiate specific terms of the agreement, and make other adjustments as required in consultation with the successful contractor.*

# CITY COUNCIL ACTION REPORT

**Proposed Agenda Date:** February 16, 2106

**Subject:** 800 W. 4<sup>th</sup> Street

**Guest:** None

**Background:** The City recently became aware the property located at 800 W. 4<sup>th</sup> St.(Lot 20, Block 5, Maple Woods Addition) is recorded by the County as being owned by the City. There are many unknowns regarding the title of the property (who, what, when, where and why), specifically how the property was deeded to the City by Quitclaim Deed in January 1996. The City Attorney has conducted research on the property and has traced the recording of the deed to a Marcy Ballew in Independence. Based upon his research, the City Attorney is recommending the City let the property go to tax sale. Deposition of the property through tax sale will provide clear title to the purchaser.

Kansas Statutes require all real estate, upon which there are delinquent taxes unpaid for a period of three (3) years in the office of the County Treasurer, shall be sold by the sheriff at a public sale to the highest bidder.

**Financial Consideration:** The time and fees required to continue researching the title would exceed the value of the property (current appraisal is \$1,820). Selling the property at tax sale would remove financial liability from the city. As of January 22, 2016, delinquent taxes totaling \$485.74 exist for the years 2010-2015

**Legal Consideration:** The action is being recommended by the City Attorney. It should be noted, the action will cause the City of Cherryvale to be published as a 'delinquent taxpayer', however, the notifications & publication are required by State Statute. The City's official statement will be, "Essentially the subject property was deeded to the City without prior knowledge or approval in 1996, the city has only recently become aware of it and title to the property is not clear. Tax sale of the property will provide clear title."

**Policy Consideration:** N/A

**Recommendation:** No action necessary, unless back taxes are paid the property will be advertised and sold by the Montgomery County Sheriff sometime after April 1, 2016.

DEED — Quitclaim

City of ~~Montgomery~~ A.D. ~~1996~~  
CHARLOTTE SCOTT-SCHMIDT, COUNTY CLERK



THIS INDENTURE, Made this 31<sup>st</sup> day of January, A. D., 1996,

between James Robert Ballew and Katherine Ballew  
of Montgomery County, and the State of Kansas of the first part, and  
of Montgomery County, and the State of Kansas of the second part.

WITNESSETH, That the said party of the first part, in consideration of the sum of  
gift and \_\_\_\_\_ DOLLARS

the receipt of which is hereby acknowledged, do by these presents, REMISE, RELEASE, AND QUIT CLAIM,  
unto said party of the second part, its heirs and assigns, all the following-described REAL ESTATE, situated  
in the County of Montgomery and State of Kansas, to-wit:

Lot 20, Block 5, Maple Woods Addition to Cherryvale

State of Kansas, Montgomery County  
This instrument was filed for  
Record on December 19, 2014 03:51:00 PM  
Recorded in Book 635 Page 469-470  
Fee: \$12.00 201404703



*Marilyn Calhoun*  
Marilyn Calhoun, Register of Deeds

Ex. 11  
Entered in Transfer Record in my office, this 19  
day of December A.D. 2014  
CHARLOTTE SCOTT-SCHMIDT, COUNTY CLERK

James Robert Ballew is grandson of James Moses Ballew who died about 1955. James Robert Ballew is the son of James Melvin Ballew who died in 1980. James Melvin Ballew was survived by Katherine Ballew, his wife, James Robert Ballew, Joyce Mitchell and Betty Kelly. James Moses Ballew was survived by his wife Nina Ballew and seven children who are either now living or have deceased leaving heirs.

TO HAVE AND TO HOLD THE SAME, together with all and singular the tenements, hereditaments and appurtenances thereunto belonging, or in any wise appertaining forever.

IN WITNESS WHEREOF, the said party of the first part have hereunto set their hand the day and year first above written.

*James R. Ballew*  
James Robert Ballew

*Katherine Ballew*  
Katherine Ballew

STATE OF Kansas, Montgomery COUNTY, ss.  
BE IT REMEMBERED, That on this 31 day of January  
A.D., 1996, before me, the undersigned, a notary public  
in and for the County and State aforesaid, came

Entered in Transfer Records in my  
office, this \_\_\_\_\_ day of \_\_\_\_\_  
A.D., \_\_\_\_\_

unto said party of the second part, its heirs and assigns, all the following-described REAL ESTATE, situated in the County of Montgomery and State of Kansas, to-wit:

Lot 20, Block 5, Maple Woods Addition to Cherryvale

Entered in Transfer Record in my office, this \_\_\_\_\_ day of \_\_\_\_\_ A.D. \_\_\_\_\_ CHARLOTTE SCOTT-SCHMIDT, COUNTY CLERK

James Robert Ballew is grandson of James Moses Ballew who died about 1955. James Robert Ballew is the son of James Melvin Ballew who died in 1980. James Melvin Ballew was survived by Katherine Ballew, his wife, James Robert Ballew, Joyce Mitchell and Betty Kelly. James Moses Ballew was survived by his wife Nina Ballew and seven children who are either now living or have deceased leaving heirs.

TO HAVE AND TO HOLD THE SAME, together with all and singular the tenements, hereditaments and appurtenances thereunto belonging, or in any wise appertaining forever.

IN WITNESS WHEREOF, the said parties of the first part have hereunto set their hand the day and year first above written.

James R. Ballew
James Robert Ballew

Katherine Ballew
Katherine Ballew

STATE OF Kansas, Montgomery COUNTY, ss. BE IT REMEMBERED, That on this 31 day of January A.D., 1996, before me, the undersigned, a notary public in and for the County and State aforesaid, came

James Robert Ballew and Katherine Ballew

who are personally known to me to be the same persons who executed the within instrument of writing, and such persons duly acknowledged the execution of the same.

IN TESTIMONY WHEREOF, I have hereunto set my hand, and affixed my official seal, ROBERT EASTMAN above written.
NOTARY PUBLIC
State of Kansas
My Appointment Expires
My commission expires

Entered in Transfer Records in my office, this \_\_\_\_\_ day of \_\_\_\_\_ A.D., \_\_\_\_\_
County Clerk
STATE OF KANSAS, ss.
County
This instrument was filed for record on the \_\_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_\_ at \_\_\_\_\_ o'clock \_\_\_\_\_ m., and duly recorded in Book \_\_\_\_\_ of Deeds, at page \_\_\_\_\_
Register of Deeds
By \_\_\_\_\_ Deputy

REC'D

FEB 10 '16

CITY OF  
CHERRYVALE

*Nancy Clubine*  
Montgomery County Treasurer  
P O Box 767  
Independence, Ks 67301

January 22, 2016

Tract Number BC 002824Address 800 W. 4th St

Dear Taxpayer:

Kansas Statutes require that all real estate, upon which there are delinquent taxes unpaid for a period of three (3) years in the office of the County Treasurer, shall be sold by the sheriff at a public sale to the highest bidder.

In checking the tax rolls, we find delinquent taxes for the years of 2010, 2011, 2012, 2013, 2014, 2015 on property in your name. Unless the taxes are paid, this property will be advertised and sold by the Montgomery County Sheriff.

If you are unable to pay all of the delinquent taxes at this time, you will need to pay at least the 2010 and 2011 taxes plus interest no later than April 1, 2016, to keep your property from being sold. Payment **MUST** be in the form of cash, cashiers check or money order. The tax sale will be turned over to the County Counselor on April 1, 2016. After the tax sale has been turned over, the County Counselor will file a petition with the court. After the petition has been filed **all** of the delinquent taxes, interest and court costs must be paid to keep your property from being sold.

Enclosed is a statement describing the property and the amount of all unpaid taxes thereon with interest to April 1, 2016.

Payment prior to April 1, 2016 will constitute the refiguring of the interest to a lesser amount. Payment after April 1, 2016 will constitute the refiguring of the interest to a greater amount. Please return the enclosed statement with your payment to insure proper credit is given to the correct property.

Sincerely,  
*Nancy Clubine*  
Montgomery County Treasurer

SALE NUMBER:		MONTGOMERY COUNTY TREASURER, INDEPENDENCE, KANSAS		TAX SALE 2016		TAX STATEMENT	
NAME		LOCATION		CAMA NUMBER		INTEREST	
City of Cheryvale		800 W. 4th St		103-08-0-40-27-011.00			
TRACT NUMBER	BC 002824	LOT	SEC	TWP	BLK RANGE	TOTAL TAX	INTEREST
TAX YEAR	DESCRIPTION	8		3a	17	39,94	.22
2015	Maplewood Acid					38,84	17.70
2014						145.00	6.29
Nuisance 2014						36.88	14.09
2013						37.18	20.60
2012						37.00	23.09
2011						37.58	25.73
2010							
CHERYVALE							
MAILING ADDRESS		City of Cheryvale		TOTAL TAX		373.02	
		123 W. Main St		TOTAL INTEREST DUE AS OF 4-1-2016		112.72	
		Cheryvale KS		GRAND TOTAL		485.74	
		67335				112.72	

BANK NO	BANK NAME	CHECK NO	DATE	VENDOR NO	VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
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1 COMM. NATIONAL BANK & TRUST

21910  
Thru 21918

Payroll Checks

\$3657.50

21919	2/12/2016	1440	CITY OF CHERRYVALE	285.00				
21920	2/12/2016	9214	KANSAS PAYMENT CENTER	459.23				
21921	2/12/2016	9225	CITY OF CHERRYVALE	190.67				
21922	2/12/2016	9230	SECURITY BENEFIT	125.76				

21923  
Thru 21924

Gap in Checks

21925	2/12/2016	9271	ADVANCED PHYSICAL THERAPY, LLC	130.00				
21926	2/12/2016	79	AIRGAS USA, LLC	93.70				
21927	2/12/2016	9220	ARAMARK UNIFORM SERVICES	429.16				
21928	2/12/2016	9275	BARNARD, JIM	300.00				
21929	2/12/2016	790	BUMPER TO BUMPER AUTO PARTS	298.86				
21930	2/12/2016	917	CARL'S SALES & SERVICE, INC.	516.86				
21931	2/12/2016	9270	CASCO INDUSTRIES, INC.	65.00				
21932	2/12/2016	1370	CHIEF SUPPLY	914.81				
21933	2/12/2016	1738	CONRAD FIRE EQUIPMENT	76.60				
21934	2/12/2016	9059	COX COMMUNICATIONS	713.93				
21935	2/12/2016	2256	EMERGENCY MEDICAL PRODUCTS INC	979.23				
21936	2/12/2016	2260	EMERT, CHUBB & GETTLER, LLC	2,465.00				
21937	2/12/2016	2605	GALLAGHER BENEFIT SERVICES, IN	416.50				
21938	2/12/2016	3734	KANSAS DEPARTMENT OF REVENUE	362.96				
21939	2/12/2016	3733	KANSAS DEPARTMENT OF REVENUE	387.16				
21940	2/12/2016	3755	KANSAS GAS SERVICE	1,787.07				
21941	2/12/2016	5880	KANSAS ONE-CALL SYSTEM, INC.	21.00				
21942	2/12/2016	5033	MEDICLAIMS, INC.	1,212.77				
21943	2/12/2016	1100	MONTGOMERY COUNTY CHRONICLE	196.50				
21944	2/12/2016	5750	NEWTON'S	22.48				
21945	2/12/2016	6176	PITNEY BOWES, INC.	21.81				
21946	2/12/2016	6674	ROBERTS, BILLY D.	129.01				
21947	2/12/2016	9276	SCHULTE SUPPLY INC	886.50				
21948	2/12/2016	6850	SHANKS OIL COMPANY	390.81				
21949	2/12/2016	7379	SURENCY LIFE AND HEALTH	162.26	**CLEARED**	**VOIDED**		
21950	2/12/2016	7745	UNITED STATES CELLULAR	170.30				
21951	2/12/2016	7803	VERIZON WIRELESS	269.38				
21952	2/12/2016	7970	WESTAR ENERGY	7,748.86				
21953	2/12/2016	6664	XEROX CORPORATION	319.27				
21954	2/12/2016	7379	SURENCY LIFE AND HEALTH	155.08				

42101  
Thru 44901

Payroll Checks

\$20607.60

16012024	2/12/2016	9200	PEOPLES STATE BANK	7,649.81			**E-PAY**
16012025	2/12/2016	9201	KANSAS WITHHOLDING TAX	993.97			**E-PAY**
16012026	2/12/2016	9203	KPERS	4,991.19			**E-PAY**

APCHCKRP  
10.30.14

Fri Feb 12, 2016 11:31 AM

\*\*\* CITY OF CHERRYVALE \*\*\*  
ACCOUNTS PAYABLE CHECK REGISTER

OPER: AB

16  
PAGE 2

BANK NO CHECK NO	BANK NAME DATE	VENDOR NO VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
BANK TOTAL			36,176.24			
OUTSTANDING			36,176.24			
CLEARED			162.26			
VOIDED			162.26			
<i>Payroll</i> TOTAL			<i>24265.10</i>			
FUND			OUTSTANDING	CLEARED	VOIDED	
100	GENERAL OPERATING FUND	27,842.08	27,842.08	.00	123.61	
200	SPECIAL HIGHWAY FUND	2,185.48	2,185.48	.00	7.73	
700	WATER O & M FUND	3,957.17	3,957.17	.00	7.73	
715	WWTP & S.S. O & M FUND	2,191.51	2,191.51	.00	23.19	
REPORT TOTAL			36,176.24			
OUTSTANDING			36,176.24			
CLEARED			162.26			
VOIDED			162.26			

Mayor: \_\_\_\_\_

Attest: City Clerk \_\_\_\_\_

Passed this 16th day of Febryary, 2016

Signed this 16th day of February, 2016



**CITY OF CHERRYVALE  
MEETING OF THE CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 1, 2016  
7:00 PM**

*Working for a better tomorrow... today.*

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**ORDER OF BUSINESS**

**CALL MEETING TO ORDER**

Mayor Wright called the meeting to order at 7:00pm.

Present: Mayor John Wright, Council Member Lew Forman, Council Member Randy Wagoner, Council President Chad Wickham, Council Member Don King, City Administrator Joel Pile, City Clerk Hillary Lawrence, Fire Chief Jesse Reed, Public Works Director Wade Webber, Police Chief Perry Lambert, Jim Hogben, Shirley Ann Hogben, April Read, Andy Taylor (Montgomery County Chronicle).

**INVOCATION**

Council Member Wagoner led the invocation.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

*City Clerk Hillary Lawrence took roll:*

Mayor Wright- present; Council President Wickham- present; Council Member Forman- present; Council Member Wagoner- present; Council Member King- present

**COMMITTEE & BOARD REPORTS**

**NEW COUNCIL BUSINESS**

**A. CITY TREASURER'S REPORT FOURTH QUARTER 2015**

A motion was made by Council Member Wagoner, seconded by Council Member Wickham to approve the Treasurer's Report and authorize publication. Motion passed 4/0.

**B. CONSENT AGENDA**

1. Appropriations and Payroll Ord. No. 16-01-29:	\$100,948.16
a. Approval of Purchases over \$5,000	
i. Cherryvale Library Treasurer	\$25,295.04
ii. Data Technologies, Inc.	\$5,465.77
iii. Kansas Department of Health and Environment	\$23,276.56
iv. Public Wholesale Water	\$24,333.33
v. Republic Services	\$9,394.59
vi. People's State Bank (FICA)	\$8,022.67
vii. KPERS	\$5,160.20

2. Appointment of John Barnett to Community Center Advisory Board (un-expired term of David Bennett expiring September 2017)
3. Consideration of the minutes for January 19, 2016 Regular Meeting

A motion was made by Council Member Wagoner, seconded by Council Member Wickham to approve the consent agenda as presented. Motion passed 4/0.

### **DEPARTMENT HEAD REPORTS**

1. City Clerk Hillary Lawrence
2. Public Works Director Wade Webber
3. Police Chief Perry Lambert
4. Fire Chief Jesse Reed
5. City Administrator Joel Pile

### **INFORMATIONAL ITEMS**

1. Next Regular City Council Meeting February 16, 2016

### **ADJOURNMENT**

A motion was made by Council Member Wickham, seconded by Council Member Wagoner to adjourn the meeting at 7:14pm. Motion passed 4/0.

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Cherryvale is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City in a timely manner.

DRAFT