

**CITY OF CHERRYVALE
MEETING OF THE CITY COUNCIL
REGULAR MEETING
December 19, 2016
7:00 PM**

Working for a better tomorrow... today.

ORDER OF BUSINESS

CALL MEETING TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC FORUM

No action will be taken relative to items presented during the public forum other than referral for information. Requests to appear will be placed on a "first-come, first-served" basis. This portion of the meeting is limited to thirty minutes and shall be subject to a limitation of five minutes for each presentation with no extension of time permitted. No speaker shall be allowed to appear more frequently than once every fourth meeting.

Members of the public desiring to present matters to the Council during the public forum must submit a request in writing to the office of the city clerk prior to twelve noon on the date of the meeting. Matters pertaining to personnel, litigation, and violations of laws and ordinances are excluded from the agenda. Rules of decorum as provided in city code will be observed.

GOVERNING BODY COMMENTS

Mayor John Wright
Council Member Don King
Council Member Randy Wagoner
Council Member Lew Forman, Jr.
Council Member Rick Valverde

NEW COUNCIL BUSINESS

A. PAYMENT TO KANSAS MUNICIPAL INSURANCE TRUST OF \$18,748 FOR 2017 WORKERS' COMPENSATION INSURANCE PREMIUM

Presented by Wade Webber, Acting City Administrator

RECOMMENDED ACTION: Approve the payment.

B. CONSENT AGENDA

Presented by John Wright, Mayor

RECOMMENDED ACTION: Approve the consent agenda as presented

- | | |
|--|--------------|
| 1. Appropriations and Payroll Ord. No. 16-12-16: | \$169,481.32 |
| a. Approval of Purchases over \$5,000 | |
| i. SEK Regional Planning Comm.
(Sidewalk Project – CDBG #15-PF-039) | \$8,500.00 |
| ii. Mission Construction | \$59,675.81 |

- | | |
|--|-------------|
| iii. BCBS of Kansas | \$12,519.27 |
| iv. People's State Bank | \$8,590.86 |
| v. Community National Bank
(Library Lift Payment) | \$6,246.47 |
2. Consideration of the minutes for December 5, 2016 Regular Meeting.
 3. Consideration of the minutes for December 7, 2016 Special Meeting.
 4. Consideration of the minutes for December 12, 2016 Special Meeting.
 5. Ambulance Insurance Renewal with Jim Gill Agency
 6. Cereal Malt Beverage License Renewals
 - a. Casey's General Store #1448 – Casey's Retail Company
 - b. Cherry Bowl Lanes & Grill – Morris Woldum
 - c. Cherry Hill Express – Western Plains Operations
 - d. G&W Foods #741 – G&W Foods, Inc.
 - e. JP Food & Fuel – Gurpreet Panesar
 - f. Jumpstart – Western Plains Operations
 - g. Pizza Hut – Pizza Hut of Southeast Kansas, Inc.

EXECUTIVE SESSION (NON-ELECTED PERSONNEL)

RECOMMENDED ACTION: Enter into executive session pursuant to the non-elected personnel matters exception in order to discuss employee matters related to non-elected personnel for a period of 20 minutes.

INFORMATIONAL ITEMS

1. City Offices will be closed December 23 & 26, 2016 in observance of Christmas.
2. City Offices will be closed January 2, 2017 in observance of New Year's Day.
3. Next Council Meeting January 3, 2017. (Tuesday Meeting)

ADJOURNMENT

Kansas Municipal Insurance Trust
PO Box 541
Shawnee Mission, Kansas 66201-0541
785-272-2608

REC'D

DEC 02 '16

**CITY OF
CHERRYVALE**

Invoice

Invoice #: 13-1011
Invoice Date: 12/1/2016
Due Date: 1/1/2017
Project:
P.O. Number:

Bill To:

City of Cherryvale
123 West Main Street
Cherryvale, KS 67335

Description	Hours/Qty	Rate	Amount
2017 Workers' Compensation Insurance Premium		18,748.00	18,748.00

Total	\$18,748.00
Payments/Credits	\$0.00
Balance Due	\$18,748.00

REC'D
DEC 02 '16

CITY OF
CHERRYVALE

City of Cherryvale
KMIT - Workers Compensation Quote for 2017
Based on Estimated 2017 Payroll

700-810
200-410
100-220
100-220
100-220
100-210
100-150
100-110
100-310
200-410
700-810
715-820
100-220

<u>Classification</u>	<u>Class Code</u>	<u>Payroll</u>	<u>Modified Rate</u>	<u>Premium</u>
Waterworks Operation & Drivers & Salespersons	7520	\$35,000	2.99	\$1,048
Sewage Disposal Plant Operation & Drivers	7580	\$80,000	2.60	\$2,079
Ambulance Service Companies & EMS	7705a	\$15,000	3.77	\$565
Firefighters and Drivers	7710	\$265,000	4.62	\$12,249
Firefighters and Drivers - Volunteer	7711	\$5,000	4.62	\$231
Police Officers & Drivers	7720	\$245,000	2.35	\$5,763
Clerical Office Employees NOC	8810	\$180,000	0.18	\$326
City Council Members & Mayor	8810b	\$12,600	0.18	\$23
Park NOC: Employees & Drivers - Swimming Pool	9102a	\$20,000	2.86	\$572
Municipal, Township, County or State Employee NOC	9410	\$50,000	9.99	\$4,993

Totals: \$907,600 \$27,850

Make Checks Payable To:
KANSAS MUNICIPAL INSURANCE TRUST

Send Payment To:
Kansas Municipal Insurance Trust
UMB Lock Box
PO Box 541
Shawnee Mission, KS 66201-0541

Experience Mod: 0.74
Standard Premium: \$20,609
Discount: 10%
Discounted Premium: \$18,548
Expense Constant: \$200
Annual Contribution: \$18,748

BANK NO	BANK NAME	CHECK NO	DATE	VENDOR NO	VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
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1 COMM. NATIONAL BANK & TRUST

Thru	23205				Payroll checks	\$4950.31			
	23216								

	23217	12/16/2016	1440	CITY OF CHERRYVALE		352.50			
	23218	12/16/2016	7379	SURENCY LIFE AND HEALTH		125.92			
	23219	12/16/2016	9211	BCBS OF KANSAS		663.76			
	23220	12/16/2016	9212	BCBS OF KANSAS		1,406.36			
	23221	12/16/2016	9214	KANSAS PAYMENT CENTER		765.59			

Thru	23222				Gap in Checks				
	23223								

	23224	12/16/2016	9223	AFLAC		400.44			
	23225	12/16/2016	9230	SECURITY BENEFIT		242.44			
	23226	12/16/2016	9303	W.H. GRIFFIN TRUSTEE		219.23			
	23227	12/16/2016	9325	GARRISON LAW OFFICE LLC		327.38			
	23228	12/16/2016	28	ACTION COMMUNICATIONS LLC		816.63			
	23229	12/16/2016	79	AIRGAS USA, LLC		109.99			
	23230	12/16/2016	320	ASHCRAFT TIRE CO.		32.29			
	23231	12/16/2016	375	B & B AUTOMOTIVE REPAIR		405.02			
	23232	12/16/2016	600	BLUE CROSS-BLUE SHIELD		12,519.27			
	23233	12/16/2016	75	BOUND TREE MEDICAL LLC		952.10			
	23234	12/16/2016	790	BUMPER TO BUMPER AUTO PARTS		772.28			
	23235	12/16/2016	1433	CITY CODE FINANCIAL LLC		1,250.00			
	23236	12/16/2016	1721	COMMUNITY NATIONAL BANK		6,246.47			
	23237	12/16/2016	9059	COX COMMUNICATIONS		197.24			
	23238	12/16/2016	2087	DIGITAL CONNECTIONS		16.15			
	23239	12/16/2016	2260	EMERT, CHUBB & GETTLER, LLC		652.50			
	23240	12/16/2016	41	G&W FOODS- INDEPENDENCE		20.00			
	23241	12/16/2016	2605	GALLAGHER BENEFIT SERVICES, IN		416.50			
	23242	12/16/2016	3175	HD SUPPLY WATERWORKS, LTD		125.00			
	23243	12/16/2016	3270	HUBER & ASSOCIATES, INC		200.00			
	23244	12/16/2016	3275	HUGO'S INDUSTRIAL SUPPLY, INC.		100.35			
	23245	12/16/2016	3755	KANSAS GAS SERVICE		357.56			
	23246	12/16/2016	3890	KANSAS MUNICIPAL INSURANCE TRS		18,748.00			
	23247	12/16/2016	4300	LEAGUE/KANSAS MUNICIPALITIES		1,313.81			
	23248	12/16/2016	5100	MIDWEST MINERALS, INC.		452.25			
	23249	12/16/2016	9318	MISSION CONSTRUCTION CO. INC.		59,675.81			
	23250	12/16/2016	1100	MONTGOMERY COUNTY CHRONICLE		82.60			
	23251	12/16/2016	5310	MONTGOMERY COUNTY D.O.C		105.00			
	23252	12/16/2016	6210	POSTMASTER		260.00			
	23253	12/16/2016	9331	PROCOM LMR, INC.		503.47			
	23254	12/16/2016	6588	RICHARD L. HINES, P.A.		450.00			
	23255	12/16/2016	6674	ROBERTS, BILLY D.		185.07			
	23256	12/16/2016	6761	SANDBAGGER GOLF & TURF		21.05			
	23257	12/16/2016	7067	SEK REGIONAL PLANNING COM.		8,500.00			
	23258	12/16/2016	6808	SELLERS EQUIPMENT, INC.		1,221.05			
	23259	12/16/2016	6850	SHANKS OIL COMPANY		536.45			
	23260	12/16/2016	7379	SURENCY LIFE AND HEALTH		162.26			
	23261	12/16/2016	9317	UNIFIRST CORPORATION		111.80			

BANK NO CHECK NO	BANK NAME DATE	VENDOR NO VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
23262	12/16/2016	7669 UNUM LIFE INSURANCE COMPANY	209.72			
23263	12/16/2016	7803 VERIZON WIRELESS	36.19			
23264	12/16/2016	7807 WAGWORKS	100.00			
23265	12/16/2016	7970 WESTAR ENERGY	4,134.24			
23266	12/16/2016	2590 WEX BANK	2,165.12			
23267	12/16/2016	6664 XEROX CORPORATION	281.79			
23268	12/16/2016	8400 ZOLL MEDICAL CORPORATION	168.75			

98301
Thru 100401

Payroll Checks **\$ 21048.70**

16012200	12/16/2016	9200 PEOPLES STATE BANK	8,590.86			**E-PAY**
16012201	12/16/2016	9201 KANSAS WITHHOLDING TAX	1,079.92			**E-PAY**
16012202	12/16/2016	9203 KPERS	4,694.13			**E-PAY**

BANK TOTAL 143,482.31
 OUTSTANDING 143,482.31
 CLEARED .00
 VOIDED .00
Total Payroll \$25999.01

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED	
100	GENERAL OPERATING	54,505.29	54,505.29	.00	.00
200	SPECIAL HIGHWAY	5,279.33	5,279.33	.00	.00
210	LIBRARY	6,246.47	6,246.47	.00	.00
296	COPS GRANT	405.32	405.32	.00	.00
298	2015 SIDEWALKS GRANT	68,175.81	68,175.81	.00	.00
700	WATER O & M	4,943.92	4,943.92	.00	.00
715	WWTP & S.S. O & M	3,926.17	3,926.17	.00	.00

REPORT TOTAL 143,482.31
 OUTSTANDING 143,482.31
 CLEARED .00
 VOIDED .00

CITY OF CHERRYVALE
MEETING OF THE CITY COUNCIL
REGULAR MEETING
December 5, 2016
7:00 PM

Working for a better tomorrow... today.

ORDER OF BUSINESS

CALL MEETING TO ORDER

Mayor Wright called the meeting to order at 7:00 pm.

Present: Mayor John Wright, Council Member Lew Forman, Council Member Randy Wagoner, Council Member Don King, City Administrator Joel Pile, Public Works Director Wade Webber, Police Chief Perry Lambert, Sandra Minnich, Jim Hogben and Steve McBride (Independence Daily Reporter).

INVOCATION

Council Member Randy Wagoner led the invocation.

PLEDGE OF ALLEGIANCE

ROLL CALL

City Administrator Joel Pile took roll:

Mayor Wright- present; Council Member Wickham- absent; Council Member Forman- present; Council Member Wagoner- present; Council Member King- present

NEW COUNCIL BUSINESS

A. RESOLUTION 16-12; ESTABLISHING 2017 HOLIDAY CALENDAR

Presented by Joel Pile, City Administrator

A motion was made by Council Member Wagoner, seconded by Council Member King to approve Resolution 16-12 establishing 2017 holiday calendar. Motion passed 3/0.

B. CONSIDERATION OF STREET IMPROVEMENT PROJECT

Presented by Wade Webber, Public Works Director

A motion was made by Council Member Wagoner, seconded by Council Member King to authorize 11th Street culvert replacement project with an approximate cost of \$15,000. Motion passed 3/0.

C. CONSIDERATION OF POLICE BODY CAMERA PURCHASE

Presented by Perry Lambert, Police Chief

A motion was made by Council Member Wagoner, seconded by Council Member King to authorize the police department to purchase body cameras for a cost of \$5,950. Motion passed 3/0.

D. RESOLUTION 16-13; FIXING THE COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE CITY

Presented by Joel Pile, City Administrator

A motion was made by Council Member Wagoner, seconded by Council Member King to approve Resolution 16-13 fixing the compensation of the officers and employees of the City and repealing Resolution 15-12 and all resolutions in conflict. Motion passed 3/0.

E. CONSENT AGENDA

Presented by John Wright, Mayor

- | | |
|--|---------------------|
| 1. Appropriations and Payroll Ord. No. 16-12-02: | \$100,979.65 |
| a. Approval of Purchases over \$5,000 | |
| i. KPERS | \$5,976.97 |
| ii. People's State Bank (FICA) | \$10,068.33 |
| iii. Public Wholesale Water | \$24,333.33 |
| iv. Republic Services | \$10,528.27 |
| 2. Approval of the minutes for November 21, 2016 Regular Meeting | |

A motion was made by Council Member Wagoner, seconded by Council Member King to approve the consent agenda as presented. Motion passed 3/0.

F. EXECUTIVE SESSION (NON-ELECTED PERSONNEL)

A motion was made by Council Member Wagoner, seconded by Council Member King to approve an executive session pursuant to the non-elected personnel matters exception in order to discuss employee matters related to non-elected personnel for the period of twenty (20) minutes (7:12 pm) and to include the City Administrator. Motion approved 3/0.

The mayor reconvened the meeting at 7:33 pm.

A motion was made by Council Member Wagoner, seconded by Council Member King to hold a special meeting Wednesday, December 7, 2016 at 5:00 p.m. Motion passed 3/0

DEPARTMENT HEAD REPORTS

1. City Clerk Karen Davis
2. Public Works Director Wade Webber
3. Police Chief Perry Lambert
4. Fire Chief Jesse Reed

INFORMATIONAL ITEMS

1. Next Regular City Council Meeting December 19, 2016
2. Mayor Wright announced the resignation of Council Member Chad Wickham

ADJOURNMENT

A motion was made by Council Member Wagoner, seconded by Council Member Forman to adjourn the meeting at 7:35 pm. Motion passed 3/0

Respectfully submitted by,

Minutes recorded by Joel Pile, City Administrator

CITY OF CHERRYVALE
MEETING OF THE CITY COUNCIL
SPECIAL MEETING
December 7, 2016
5:00 PM

Working for a better tomorrow... today.

ORDER OF BUSINESS

CALL MEETING TO ORDER

Mayor Wright called the meeting to order at 5:03 pm.

Present: Mayor John Wright, Council Member Lew Forman, Council Member Randy Wagoner, Council Member Don King, City Administrator Joel Pile, Public Works Director Wade Webber.

ROLL CALL

City Administrator Joel Pile took roll:

Mayor Wright- present; Council Member Forman- present; Council Member Wagoner- present; Council Member King- present

NEW COUNCIL BUSINESS

A. APPOINTMENT BY MAYOR FOR VACANT CITY COUNCIL POSITION

Presented by John Wright, Mayor

A motion was made by Council Member Forman, seconded by Council Member King to appoint Rick Valverde to fill the vacant city council position for the unexpired term.

Motion passed 3/0.

B. ELECT A COUNCIL PRESIDENT

A motion was made by Council Member Forman, seconded by Council Member King to elect Council Member Wagoner as council president. Motion passed 4/0

A motion was made by Council Member Wagoner, seconded by Council Member Forman to name Public Works Director Wade Webber as Acting City Administrator with \$700 per month additional salary for added duties.

C. EXECUTIVE SESSION (NON-ELECTED PERSONNEL)

A motion was made by Council Member Wagoner, seconded by Council Member Forman to approve an executive session pursuant to the non-elected personnel matters exception in order to discuss employee matters related to non-elected personnel for the period of one hour (5:55 pm) and to include the City Administrator. Motion approved 3/0.

The mayor reconvened the meeting at 7:00 p.m.

A motion was made by Council Member Wagoner, seconded by Council Member King to hold a special meeting Monday, December 12, 2016 at 5:30 p.m. Motion passed 3/0

ADJOURNMENT

A motion was made by Council Member Wagoner, seconded by Council Member King to adjourn the meeting at 7:01 pm. Motion passed 3/0

Respectfully submitted by,

Minutes recorded by Joel Pile, City Administrator

CITY OF CHERRYVALE
MEETING OF THE CITY COUNCIL
SPECIAL MEETING
December 12, 2016
5:30 PM

Working for a better tomorrow... today.

ORDER OF BUSINESS

CALL MEETING TO ORDER

Mayor Wright called the meeting to order at 5:32 pm.

Present: Mayor John Wright, Council Member Lew Forman, Council Member Randy Wagoner, Council Member Don King, Council Member Rick Valverde; Acting City Administrator/Public Works Director Wade Webber, and City Clerk Karen Davis.

ROLL CALL

City Clerk Karen Davis took roll:

Mayor Wright- present; Council Member Forman- present; Council Member Wagoner- present; Council Member King- present; Council Member Valverde-present

NEW COUNCIL BUSINESS

A. ADMINISTER THE OATH OF OFFICE TO RICK VALVERDE

City Clerk Karen Davis administered the oath of office to newly appointed Council Member Rick Valverde.

B. EXECUTIVE SESSION (NON-ELECTED PERSONNEL)

A motion was made by Council Member Wagoner, seconded by Council Member Forman to approve an executive session pursuant to the non-elected personnel matters exception in order to discuss employee matters related to non-elected personnel for the period of one hour and 18 minutes (5:42 pm) with the Acting City Administrator and City Clerk on call and the city administrator candidate to join them upon arrival. Motion approved 4/0.

The mayor reconvened the meeting at 6:59 p.m.

ADJOURNMENT

A motion was made by Council Member Wagoner, seconded by Council Member King to adjourn the meeting at 7:00 pm. Motion passed 4/0

Respectfully submitted by,

Karen Davis, City Clerk