

**CITY OF CHERRYVALE
MEETING OF THE CITY COUNCIL
REGULAR MEETING
September 18, 2017
7:00 PM**

Working for a better tomorrow... today.

ORDER OF BUSINESS

CALL MEETING TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC FORUM

No action will be taken relative to items presented during the public forum other than referral for information. Requests to appear will be placed on a "first-come, first-served" basis. This portion of the meeting is limited to thirty minutes and shall be subject to a limitation of five minutes for each presentation with no extension of time permitted. No speaker shall be allowed to appear more frequently than once every fourth meeting.

Members of the public desiring to present matters to the Council during the public forum must submit a request in writing to the office of the city clerk prior to twelve noon on the date of the meeting. Matters pertaining to personnel, litigation, and violations of laws and ordinances are excluded from the agenda. Rules of decorum as provided in city code will be observed.

GOVERNING BODY COMMENTS

Mayor John Wright
Council Member Don King
Council Member Debra Leedy
Council Member Rick Valverde
Council Member Dan Ward

NEW COUNCIL BUSINESS

A. UPDATE ON HIGHWAY US169 COALITION

Presented by Trisha Purdon, MCAC and Brooke A. Carroll, City Administrator

RECOMMENDED ACTION: Listen to update regarding meetings held in regards to the Highway US169 Coalition. Provide input for upcoming meeting regarding five short-term and five long-term goals.

B. TRUNK OR TREAT STREET CLOSURE

Presented by Brooke A. Carroll, City Administrator

RECOMMENDED ACTION: Approve the closure of the 300 block of E. Main St. on October 31st from 5:00 pm - 8:30 pm.

C. ONE-WAY STREET PROJECT DISCUSSION

Presented by Brooke A. Carroll, City Administrator

RECOMMENDED ACTION: Open discussion to Council and citizens regarding turning West 3rd Street into a one-way street with no parking. See Council Action Report.

D. CONSENT AGENDA

Presented by John Wright, Mayor

RECOMMENDED ACTION: Approve the consent agenda as presented

1. Appropriations and Payroll Ord. No. 17-09-08: \$82,216.08
 - a. Approval of Purchases over \$5,000
 - i. Public Wholesale Water \$24,333.33
 - ii. Westar Energy \$ 7,616.14
 - iii. People's State Bank \$ 7,896.20
2. Consideration of the minutes for September 5, 2017 regular meeting.

E. EXECUTIVE SESSION (ATTORNEY CLIENT PRIVILEGE)

RECOMMENDED ACTION: Enter into executive session in order to discuss matters of attorney client privilege relating to business contracts for a period of 20 minutes.

INFORMATIONAL ITEMS

1. DIY Pinterest Class on September 30, 2017 at 2:00 pm at the Community Center.
2. Next Council Meeting October 2, 2017.
3. Paranormal Lecture and Tour on October 13, 2017 at 6:45 pm at the Community Center.
4. Monster Ball on October 28, 2017 at 8:00 pm at the Community Center.

ADJOURNMENT

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Cherryvale is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City in a timely manner.

CITY COUNCIL ACTION REPORT

<u>Proposed Agenda Date:</u>	September 18, 2017
<u>Subject:</u>	Proposal of ordinance to turn West Third Street into a one-way street with no parking starting at Catherine Street and ending at Maple Street.
<u>Guest:</u>	All citizens and area businesses are invited to provide input on the proposal of the one-way street ordinance.
<u>Background:</u>	The City was approached by Mr. Larry Blasor, 631 West 3 rd Street, at the 8/21/17 City Council meeting, to investigate into the possibility of turning West Third Street into a one-way street or widening the road. He is a school bus driver and feels the road is too narrow for two-directional traffic. The City Administrator and Director of Public Works also assessed the area and agreed with Mr. Blasor. The City staff prepared and sent a letter and survey to the residents on West Third Street and businesses on Maple Street. Please see letter and survey attached.
<u>Financial Consideration:</u>	The City has estimated the following signage will be needed: Four (4) One-Way Signs; Three (3) Stop Signs; Six (6) No Parking Signs; Two (2) Do Not Enter Signs. The total estimated costs of the signs are \$1,500.00.
<u>Legal Consideration:</u>	The City would have to pass a traffic ordinance indicating the changes. All documents would be reviewed by the City appointed attorney.
<u>Policy Consideration:</u>	The City does not currently have any written policy on the implementation of traffic ordinances. The City would follow what is recommended by the Kansas League of Municipalities and the City appointed attorney.
<u>Recommendation:</u>	Listen to discussion from Citizens in addition to reading comments or concerns from surveys received. Make a determination on the continuation of the one-way street project.

September 15, 2017

Dear Resident,

The City of Cherryvale is in the process of researching the possibility of turning West Third Street into a one-way street. It has been determined after serious consideration that the current width and condition of West Third Street is only safely passable for one lane traffic. Widening the street at this time is too costly of a project for the City to take on therefore changing the street to a one-way street is the safest alternative.

If the City Council decides to proceed with making this street a one-way, traffic will only be allowed to travel in a westward direction with no parking allowed on the street. This new change would affect West Third Street starting at Catherine Street and ending at Maple Street.

The City Council will be discussing this change on Monday, September 18, 2017 at 7:00 pm. We would like to invite you to attend this meeting in order for you to have input and understanding of the changes that could possibly occur. If you are unable to attend we would still like to hear from you and ask that you please fill out the attached form and return it to City Hall or email to bc Carroll@cherryvaleusa.com. If you have any questions, please feel free to contact me at (620) 336-2776.

Sincerely,

Brooke A. Carroll
City Administrator

Name: _____

Address: _____

Phone #: _____

Please mark the statement you agree with the most:

_____ I agree with the decision to change West Third Street to a one-way street with traffic only traveling west.

_____ I disagree with the decision to change West Third Street to a one-way street with traffic only traveling west.

Comment:

Signature

Date

BANK NO CHECK NO	BANK NAME DATE	VENDOR NO VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1	COMM. NATIONAL BANK & TRUST					
Thru 24388		Payroll Checks	\$6,235.59			
24404						
24405	9/08/2017	1440 CITY OF CHERRYVALE	353.50			
24406	9/08/2017	9214 KANSAS PAYMENT CENTER	989.21			
24407	9/08/2017	9230 SECURITY BENEFIT	200.76			
24408	9/08/2017	9303 W.H. GRIFFIN TRUSTEE	219.23			
24409	9/08/2017	9365 LINEBARGER GOGGAN BLAIR &	279.62			
24410	9/08/2017	149 AMERICAN WATER WORKS ASSOC.	75.00			
24411	9/08/2017	75 BOUND TREE MEDICAL LLC	270.52			
24412	9/08/2017	790 BUMPER TO BUMPER AUTO PARTS	138.08			
24413	9/08/2017	9339 CARROLL, BROOKE A.	363.04			
24414	9/08/2017	1450 CCMFOA OF KANSAS	355.00			
24415	9/08/2017	9310 CHERRYVALE FAMILY MEDICINE	52.00			
24416	9/08/2017	1440 CITY OF CHERRYVALE	226.47			
24417	9/08/2017	60 CITY OF COLUMBUS	152.29			
24418	9/08/2017	9059 COX COMMUNICATIONS	1,040.96			
24419	9/08/2017	1900 DAVE'S REPAIR SERVICE	221.90			
24420	9/08/2017	2550 FITZPATRICK & BASS	200.00			
24421	9/08/2017	3175 HD SUPPLY WATERWORKS, LTD	782.38			
24422	9/08/2017	3101 HIGHER CALLING TECHNOLOGIES	95.00			
24423	9/08/2017	3275 HUGO'S INDUSTRIAL SUPPLY, INC.	255.89			
24424	9/08/2017	3755 KANSAS GAS SERVICE	243.19			
24425	9/08/2017	5880 KANSAS ONE-CALL SYSTEM, INC.	22.00			
24426	9/08/2017	3953 KANSAS RURAL WATER ASSOCIATION	360.00			
24427	9/08/2017	3970 KANSAS STATE TREASURER	30.00			
24428	9/08/2017	4300 LEAGUE/KANSAS MUNICIPALITIES	396.05			
24429	9/08/2017	5010 MCCARTY'S	139.05			
24430	9/08/2017	1100 MONTGOMERY COUNTY CHRONICLE	147.75			
24431	9/08/2017	5695 NATIONAL SIGN COMPANY	305.15			
24432	9/08/2017	5750 NEWTON'S	.00	**CLEARED**	**VOIDED**	
24433	9/08/2017	5750 NEWTON'S	409.74			
24434	9/08/2017	9337 O'REILLY AUTO PARTS	4.32			
24435	9/08/2017	6285 PUBLIC WHOLESAL WATER	24,333.33			
24436	9/08/2017	6674 ROBERTS, BILLY D.	1,215.76			
24437	9/08/2017	6761 SANDBAGGER GOLF & TURF	488.25			
24438	9/08/2017	6808 SELLERS EQUIPMENT, INC.	232.67			
24439	9/08/2017	6850 SHANKS OIL COMPANY	69.95			
24440	9/08/2017	7380 SUNFLOWER FARMS	250.00			
24441	9/08/2017	9312 TESTOSTERONE MOTORSPORTS	250.00			
24442	9/08/2017	9317 UNIFIRST CORPORATION	77.16			
24443	9/08/2017	7745 UNITED STATES CELLULAR	171.22			
24444	9/08/2017	7803 VERIZON WIRELESS	240.08			
24445	9/08/2017	7970 WESTAR ENERGY	7,616.14			
24446	9/08/2017	6664 XEROX CORPORATION	325.86			
145101		Payroll Checks	17,959.96			
Thru 147401						
16012390	9/08/2017	9200 PEOPLES STATE BANK	7,896.20		**E-PAY**	

ACCOUNTS PAYABLE CHECK REGISTER

BANK NO CHECK NO	BANK NAME DATE	VENDOR NO	VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
16012391	9/08/2017	9201	KANSAS WITHHOLDING TAX	1,113.32		**E-PAY**	
16012392	9/08/2017	9203	KPERS	4,679.42		**E-PAY**	
16012393	9/08/2017	2100	RETAILERS' SALES TAX DIV	733.07		**E-PAY**	

BANK TOTAL	58,020.53
OUTSTANDING	58,020.53
CLEARED	.00
VOIDED	.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
100 GENERAL OPERATING	24,083.66	24,083.66	.00	.00
200 SPECIAL HIGHWAY	2,605.12	2,605.12	.00	.00
296 COPS GRANT	824.82	824.82	.00	.00
700 WATER O & M	28,172.23	28,172.23	.00	.00
715 WWTP & S.S. O & M	2,334.70	2,334.70	.00	.00

REPORT TOTAL	58,020.53
OUTSTANDING	58,020.53
PAYROLL TOTAL	24,195.55

TOTAL \$82,216.08

MAYOR: _____
 PASSED THIS 18th DAY OF SEPTEMBER, 2017

CITY CLERK: _____
 SIGNED THIS 18th DAY OF SEPTEMBER, 2017

CITY OF CHERRYVALE
MEETING OF THE CITY COUNCIL
REGULAR MEETING
September 5, 2017 (Tuesday)
7:00 PM

Working for a better tomorrow... today.

ORDER OF BUSINESS

CALL MEETING TO ORDER

Mayor Wright called the meeting to order at 7:00 pm.

Present: Mayor John Wright, Council Member Debra Leedy, Council Member Don King, Council Member Rick Valverde, Council Member Dan Ward, City Administrator Brooke Carroll, City Clerk Karen Davis, Police Chief Perry Lambert, Fire Chief Jesse Reed, April Read, Jim & Shirley Hogben, Shelly Kiblinger, Donna Celaya, Andy Taylor (Montgomery County Chronicle) and Steve McBride (Independence Daily Reporter).

INVOCATION

Council Member Debra Leedy led the invocation.

PLEDGE OF ALLEGIANCE

ROLL CALL

City Clerk Karen Davis took roll:

Mayor Wright- present; Council Member Leedy - present; Council Member Valverde – present; Council Member King- present; Council Member Ward – present

COMMITTEE & BOARD REPORTS

A. CHERRYVALE LIBRARY BOARD

1. Minutes from 8-2-17 Meeting (draft)

B. CHERRYVALE HOUSING BOARD

1. Minutes for the 8-24-17 meeting (draft)

C. COMMUNITY CENTER ADVISORY BOARD

1. Minutes from 8-7-17 Meeting (draft)
2. Minutes from 8-17-17 Meeting (draft)

A motion was made by Council Member Valverde to receive and file these reports, seconded by Council Member King. Motion passed 4/0.

NEW COUNCIL BUSINESS

A. INTRODUCTION OF THE NEW USD #447 SCHOOL SUPERINTENDENT

Presented by Dr. Shelly Kiblinger, Superintendent

B. PROPOSED ORDINANCE 17-4682: INCORPORATING THE STANDARD TRAFFIC ORDINANCE BY REFERENCE FOR 2017

Presented by Brooke A. Carroll, City Administrator

A motion was made by Council Member Valverde to adopt Ordinance 17-4682, seconded by Council Member King.

Karen Davis, City Clerk took roll call vote:

Council Member Leedy – Aye

Council Member Valverde – Aye

Council Member Ward – Aye

Council Member King – Aye

Motion passed 4/0

C. PROPOSED ORDINANCE 17-4683: INCORPORATING THE UNIFORM PUBLIC OFFENSE CODE BY REFERENCE FOR 2017

Presented by Brooke A. Carroll, City Administrator

A motion was made by Council Member Valverde to adopt Ordinance 17-4683, seconded by Council Member Ward.

Karen Davis, City Clerk took roll call vote:

Council Member Leedy – Aye

Council Member Valverde – Aye

Council Member Ward – Aye

Council Member King – Aye

Motion passed 4/0

D. PROPOSED ORDINANCE 17-4684: SPECIAL ASSESSMENTS

Presented by Brooke A. Carroll, City Administrator

A motion was made by Council Member Valverde to adopt Ordinance 17-4684, seconded by Council Member Leedy.

Karen Davis, City Clerk took roll call vote:

Council Member Leedy – Aye

Council Member Valverde – Aye

Council Member Ward – Aye

Council Member King – Aye

Motion passed 4/0

E. PROPOSED RESOLUTION 17-6: CHERRYVALE COMMUNITY CENTER USER FEES

Presented by Brooke A. Carroll, City Administrator

A motion was made by Council Member Valverde to adopt Resolution 17-6, seconded by Council Member King. Motion passed 4/0

F. CONSENT AGENDA

Presented by John Wright, Mayor

- 1. Appropriations and Payroll Ord. No. 17-08-25: \$ 78,505.37
 - a. Approval of Purchases over \$5,000
 - i. Blue Cross Blue Shield \$14,744.23
 - ii. Republic Services \$ 9,336.30
 - iii. People’s State Bank (Payroll Taxes) \$ 8,122.01
- 2. Consideration of the minutes for August 21, 2017 regular meeting.

A motion was made by Council Member King, seconded by Council Member Valverde to approve the consent agenda as presented. Motion passed 4/0.

DEPARTMENT HEAD REPORTS

- 1. City Clerk - Karen Davis
- 2. Public Works Director – Wade Webber was not present, report presented by Brooke A. Carroll, City Administrator
- 3. Police Chief - Perry Lambert
- 4. Fire Chief - Jesse Reed
- 5. City Administrator - Brooke Carroll

G. EXECUTIVE SESSION (NON-ELECTED PERSONNEL)

Council Member Leedy made a motion to enter into executive session pursuant to the nonelected personnel matters exception in order to discuss employee matters relating to salaries, performance, and review of nonelected personnel for a period of 45 minutes from 7:35 – 8:20 p.m. and to include the City Administrator, seconded by Council Member Valverde. Motion passed 4/0

Mayor Wright declared us back in regular session at 8:15 p.m.

INFORMATIONAL ITEMS

- 1. Next Regular City Council Meeting September 18, 2017

ADJOURNMENT

A motion was made by Council Member Valverde, seconded by Council Member Ward to adjourn the meeting at 8:15 pm. Motion passed 4/0

Respectfully submitted by,

Karen Davis, City Clerk