

**CITY OF CHERRYVALE
MEETING OF THE CITY COUNCIL
REGULAR MEETING
May 15, 2017
7:00 PM**

Working for a better tomorrow... today.

ORDER OF BUSINESS

CALL MEETING TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC FORUM

No action will be taken relative to items presented during the public forum other than referral for information. Requests to appear will be placed on a "first-come, first-served" basis. This portion of the meeting is limited to thirty minutes and shall be subject to a limitation of five minutes for each presentation with no extension of time permitted. No speaker shall be allowed to appear more frequently than once every fourth meeting.

Members of the public desiring to present matters to the Council during the public forum must submit a request in writing to the office of the city clerk prior to twelve noon on the date of the meeting. Matters pertaining to personnel, litigation, and violations of laws and ordinances are excluded from the agenda. Rules of decorum as provided in city code will be observed.

GOVERNING BODY COMMENTS

Mayor John Wright
Council Member Don King
Council Member Debra Leedy
Council Member Rick Valverde
Council Member Randy Wagoner

UNFINISHED COUNCIL BUSINESS

NONE

NEW COUNCIL BUSINESS

A. PRESENTATION AND REQUEST FOR FUNDING

Presented by Charity Kossin, City on a Hill Director.

RECOMMENDED ACTION: Listen to presentation and decide on funding at the 2018 budget workshop on June 1, 2017.

B. 2018 BUDGET OVERVIEW

Presented by Brooke A. Carroll, City Administrator

RECOMMENDED ACTION: Discussion among Governing Body and City Administrator regarding 2018 Budget preparation and informational items.

C. PRESENTATION AND INFORMATIONAL UPDATE REGARDING THE CHERRYVALE COMMUNITY CENTER

Presented by Amber Dean, Advisory Board Member

RECOMMENDED ACTION: Listen to presentation regarding informational and financial items regarding the Cherryvale Community Center for YTD 2017.

D. NEW LOGO AND DESIGN OF THE CHERRYVALE COMMUNITY CENTER SIGN

Presented by Brooke A. Carroll, City Administrator

RECOMMENDED ACTION: Approve new logo and design of the Cherryvale Community Center sign.

E. CONSENT AGENDA

Presented by John Wright, Mayor

RECOMMENDED ACTION: Approve the consent agenda as presented:

- 1. Appropriations and Payroll Ord. No. 17-05-05 \$82,339.17
 - a. Approval of Purchases over \$5,000
 - i. Public Wholesale Water \$24,333.33
 - ii. People’s State Bank (Payroll Taxes) \$ 8,306.59
- 2. Consideration of the minutes for May 1, 2017 regular meeting.
- 3. Approval of Christmas Craft Show at the Community Center in December.
- 4. Approval of the April 2017 Treasurer’s Report.

F. EXECUTIVE SESSION (ATTORNEY CLIENT PRIVILEGE)

RECOMMENDED ACTION: Enter into executive session in order to discuss matters of attorney client privilege relating to business contracts for a period of 20 minutes.

INFORMATIONAL ITEMS

- 1. Next Council Meeting June 5, 2017
- 2. Fairview Cemetery Memorial Day Decorations
- 3. Thank you note from the Cherryvale Chamber of Commerce

ADJOURNMENT

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Cherryvale is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City in a timely manner.

2018 Budget Preview

CONTINUED





Strategic Planning & Staff Goals

Water and Sewer Line Replacement Projects

CDBG Grant Funding Possibilities

Street Maintenance Projects

CDBG Grant Funding Possibilities

Public Works Equipment

$\frac{3}{4}$ Ton Service Truck

$\frac{1}{2}$ Ton Service Truck

Fire/EMS Equipment

Bunker Gear – Grant Matched

Zoll Cardiac Monitor – Grant Matched

Police Equipment

Police Vehicle – Grant Matched

Bullet Proof Vests

City Hall

Meter Reading Handhelds Replacement

ADA Doors – Grant Matched

Interior Repairs

Nuisances and City Beautification

2-3 Condemned Structure Removal

Downtown Cleanup

Economic Development

MCAC Relationship

Ice House Facilitator Training



Budget Timeline

June 1, 2017

Valuations to the County Clerk for the State Division of Property Valuation and from County Appraiser

Budget work session with City Council.

June 15, 2017

County Clerks shall provide valuations to taxing subdivisions.

Budgets for cities and counties will need to be completed by mid-June to determine if an election needs to be held.

June 19-23, 2017

Budget work sessions with City Council if election is needed.

July 1, 2017

County Clerk or Election Officer is to be notified by this date if the county or city needs an election to approve the resolution.

August 25, 2017

Budgets are due to the County Clerk by this date for all taxing subdivisions – except for cities and counties holding an election.

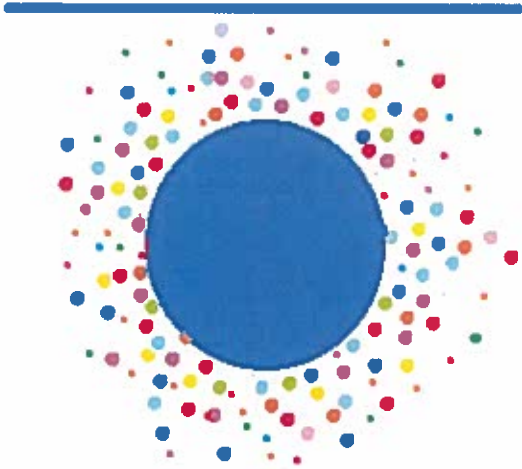
September 20, 2017

Board of Canvassers review/verify election results by this date.

October 1, 2017

For cities and counties that held an election, completed budgets are due to the County Clerk by this date.

Cherryvale Community Center



BANK NO CHECK NO	BANK NAME DATE	VENDOR NO VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1 COMM. NATIONAL BANK & TRUST						
23784		Payroll Checks	\$5579.07			
Thru 23792						
23793	5/05/2017	1440 CITY OF CHERRYVALE	353.50			
23794	5/05/2017	9214 KANSAS PAYMENT CENTER	950.21			
23795	5/05/2017	9230 SECURITY BENEFIT	172.99			
23796	5/05/2017	9303 W.H. GRIFFIN TRUSTEE	219.23			
23797	5/05/2017	48 1ST STREET STORAGE	70.00			
23798	5/05/2017	25 A.L.E.R.T., INC	360.00			
23799	5/05/2017	79 AIRGAS USA, LLC	100.61			
23800	5/05/2017	320 ASHCRAFT TIRE CO.	30.90			
23801	5/05/2017	75 BOUND TREE MEDICAL LLC	373.93			
23802	5/05/2017	790 BUMPER TO BUMPER AUTO PARTS	137.21			
23803	5/05/2017	1450 CCMFOA OF KANSAS	50.00			
23804	5/05/2017	1217 CHERRYVALE HIGH SCHOOL	5.19			
23805	5/05/2017	9269 CHERRYVALE PHARMACY	165.00			
23806	5/05/2017	9059 COX COMMUNICATIONS	1,047.30			
23807	5/05/2017	9347 CUTTING EDGE GROUNDKEEPING	3,571.43			
23808	5/05/2017	1885 D & C WELDING & MACHINE SVC	210.00			
23809	5/05/2017	2336 ENVIROLINE CO INC	400.00			
23810	5/05/2017	3175 HD SUPPLY WATERWORKS, LTD	32.36			
23811	5/05/2017	3101 HIGHER CALLING TECHNOLOGIES	1,029.00			
23812	5/05/2017	3270 HUBER & ASSOCIATES, INC	200.00			
23813	5/05/2017	3275 HUGO'S INDUSTRIAL SUPPLY, INC.	32.84			
23814	5/05/2017	3755 KANSAS GAS SERVICE	367.57			
23815	5/05/2017	5880 KANSAS ONE-CALL SYSTEM, INC.	33.00			
23816	5/05/2017	3970 KANSAS STATE TREASURER	208.00			
23817	5/05/2017	9060 KDHE-BUREAU OF WATER	20.00			
23818	5/05/2017	9067 KRWA	420.00			
23819	5/05/2017	5010 MCCARTY'S	776.47			
23820	5/05/2017	5033 MEDICLAIMS, INC.	1,311.86			
23821	5/05/2017	1100 MONTGOMERY COUNTY CHRONICLE	178.50			
23822	5/05/2017	5310 MONTGOMERY COUNTY D.O.C	1,085.00			
23823	5/05/2017	5750 NEWTON'S	255.36			
23824	5/05/2017	47 OVERALL, LESLIE D.	27.76			
23825	5/05/2017	6285 PUBLIC WHOLESALE WATER	24,333.33			
23826	5/05/2017	6375 QUALITY MOTORS	71.85			
23827	5/05/2017	800 RAILROAD MANAGEMENT CO.	389.10			
23828	5/05/2017	9317 UNIFIRST CORPORATION	120.60			
23829	5/05/2017	7745 UNITED STATES CELLULAR	173.48			
23830	5/05/2017	7803 VERIZON WIRELESS	275.27			
23831	5/05/2017	7970 WESTAR ENERGY	2,600.78			
23832	5/05/2017	6664 XEROX CORPORATION	381.79			
124501		Direct Deposit Payroll Checks	\$20,005.80			
Thru 126901						
16012309	5/05/2017	9200 PEOPLES STATE BANK	8,306.59			**E-PAY**
16012310	5/05/2017	9201 KANSAS WITHHOLDING TAX	1,085.62			**E-PAY**
16012311	5/05/2017	9203 KPERS	4,820.67			**E-PAY**

ACCOUNTS PAYABLE CHECK REGISTER

BANK NO CHECK NO	BANK NAME DATE	VENDOR NO	VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
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BANK TOTAL	56,754.30
OUTSTANDING	56,754.30
CLEARED	.00
VOIDED	.00

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
100 GENERAL OPERATING	25,439.14	25,439.14	.00	.00
200 SPECIAL HIGHWAY	1,467.39	1,467.39	.00	.00
296 COPS GRANT	363.85	363.85	.00	.00
700 WATER O & M	27,063.80	27,063.80	.00	.00
715 WWTP & S.S. O & M	2,420.12	2,420.12	.00	.00

REPORT TOTAL	56,754.30
OUTSTANDING	56,754.30
PAYROLL TOTAL	25,584.87
TOTAL	\$82,339.17

MAYOR: _____
 PASSED THIS 15th DAY OF MAY, 2017

ATTEST: CITY CLERK _____
 SIGNED THIS 15th DAY OF MAY, 2017

**CITY OF CHERRYVALE
MEETING OF THE CITY COUNCIL
REGULAR MEETING**

May 1, 2017

7:00 PM

Working for a better tomorrow... today.

ORDER OF BUSINESS

CALL MEETING TO ORDER

Mayor Wright called the meeting to order at 7:00 pm.

Present: Mayor John Wright, Council Member Debra Leedy, Council Member Randy Wagoner, Council Member Don King, Council Member Rick Valverde, City Administrator Brooke Carroll, City Clerk Karen Davis, Fire Chief Jesse Reed, Police Chief Perry Lambert, Public Works Director Wade Webber, Seth Jones, Dan Reynolds, Jim & Shirley Hogben, Sandra Minnich, Liz Hucke, Donna Celaya (Montgomery County Chronicle) and Steve McBride (Independence Daily Reporter).

INVOCATION

Council Member Randy Wagoner led the invocation.

PLEDGE OF ALLEGIANCE

ROLL CALL

City Clerk Karen Davis took roll:

Mayor Wright- present; Council Member Leedy - present; Council Member Wagoner- present; Council Member Valverde – present: Council Member King- present

COMMITTEE & BOARD REPORTS

A. COMMUNITY CENTER ADVISORY BOARD

1. Minutes from 4-20-17

B. CHERRYVALE LIBRARY BOARD

1. Minutes from 3-8-17 Meeting

C. CHERRYVALE PLANNING AND ZONING COMMISSION

1. Minutes from 4-20-17 Meeting

D. CHERRYVALE BOARD OF ZONING APPEALS

1. Minutes from 4-20-17

A motion was made by Council Member Wagoner to receive and file these reports, seconded by Council Member Valverde. Motion passed 4/0.

NEW COUNCIL BUSINESS

A. MAYORAL APPOINTMENT OF MUNICIPAL COURT JUDGE

Presented by Brooke A. Carroll, City Administrator

A motion was made by Council Member Wagoner to appoint Seth A. Jones as Cherryvale Municipal Court Judge for a one-year term as established by Section 1-301 of Chapter 1, Article 3 of the City Code of Cherryvale, seconded by Council Member Leedy. Motion passed 4/0.

B. MAYORAL APPOINTMENT OF CITY ATTORNEY

Presented by Brooke A. Carroll, City Administrator

A motion was made by Council Member Wagoner to appoint Emert, Chubb, & Reynolds as City Attorney for a two-year term as established by Section 1-301 of Chapter 1, Article 3 of the City Code of Cherryvale, seconded by Council Member Valverde. Motion passed 4/0.

C. MAYORAL APPOINTMENT OF CITY CLERK

Presented by Brooke A. Carroll, City Administrator

A motion was made by Council Member Wagoner to appoint Karen Davis as City Clerk for a two year term, seconded by Council Member Leedy. Motion passed 4/0.

D. MAYORAL APPOINTMENT OF POLICE CHIEF

Presented by Brooke A. Carroll, City Administrator

A motion was made by Council Member Wagoner to appoint Perry Lambert as Police Chief for a two year term, seconded by Council Member Valverde. Motion passed 4/0.

E. MAYORAL APPOINTMENT OF FIRE CHIEF/EMS DIRECTOR

Presented by Brooke A. Carroll, City Administrator

A motion was made by Council Member Wagoner to appoint Jesse Reed as Fire Chief/EMS Director for a two year term, seconded by Council Member Leedy. Motion passed 4/0.

F. MAYORAL APPOINTMENT OF DIRECTOR OF PUBLIC WORKS

Presented by Brooke A. Carroll, City Administrator

A motion was made by Council Member Wagoner to appoint Wade Webber as Director of Public Works for a two year term, seconded by Council Member King. Motion passed 4/0.

G. 2018 BUDGET OVERVIEW

Presented by Brooke A. Carroll, City Administrator

H. REQUEST FOR RFP OF EXTERIOR BUILDING REPAIRS AT CITY HALL

Presented by Brooke A. Carroll, City Administrator

A motion was made by Council Member Wagoner to approve the solicitation of bids for exterior building repairs at City Hall, seconded by Council Member King. Motion passed 4/0.

I. CONSENT AGENDA

Presented by John Wright, Mayor

- | | |
|--|--------------|
| 1. Appropriations and Payroll Ord. No. 17-04-21: | \$136,400.97 |
| a. Approval of Purchases over \$5,000 | |
| i. Blue Cross-Blue Shield | \$14,303.65 |
| ii. Jim Gill Agency, Inc. | \$45,732.00 |
| iii. Montgomery County Action Council | \$7,625.00 |
| -Annual Funding \$2,625.00 | |
| -Moderate Income Housing (MIH) Funding \$5,000.00 | |
| iv. Republic Services | \$8,897.42 |
| v. People's State Bank (FICA) | \$7,785.34 |
| 2. Approval of the minutes for April 17, 2017 regular Meeting. | |
| 3. Approval of Community Center sponsored event - movie nights held in May, June, July, October, and December at the Community Center. | |
| 4. Approval of Community Center sponsored event - Kids Can Cook hosted by the K-State Extension Program on July 11-13. | |
| 5. Planning and Zoning Commission Reappointment: | |
| a. Nick Wadman – 3 year term expiring January 2020 | |
| 6. Variance Application – Randy & Liz Hucke, 708 E. 6 th St. | |
| a. Recommendation of Approval from Board of Zoning Appeals. | |

A motion was made by Council Member Wagoner, seconded by Council Member Leedy to approve the consent agenda as presented. Motion passed 4/0.

DEPARTMENT HEAD REPORTS

1. City Clerk - Karen Davis
2. Public Works Director – Wade Webber
3. Police Chief - Perry Lambert
4. Fire Chief - Jesse Reed
5. City Administrator - Brooke Carroll

INFORMATIONAL ITEMS

1. Next Regular City Council Meeting May 15, 2017
2. Yard of the Month- April

ADJOURNMENT

A motion was made by Council Member Valverde, seconded by Council Member Wagoner to adjourn the meeting at 7:45 pm. Motion passed 4/0

Respectfully submitted by,

Karen Davis, City Clerk

CITY OF CHERRYVALE

CITY TREASURER'S REPORT

APRIL 2017

FUND	BALANCE 4/1/2017	REVENUES	EXPENSES	BALANCE 4/30/2017
100 General Operating	\$ 389,063.33	\$ 110,785.63	\$ 153,055.90	\$ 346,793.06
101 Petty Cash Fund	\$ 780.05	\$ -	\$ 60.00	\$ 720.05
150 FSA Fund	\$ 3,906.65	\$ 8,484.00	\$ 1,554.16	\$ 10,836.49
175 Cemetery Trust Fund	\$ 1,713.79	\$ -	\$ -	\$ 1,713.79
200 Special Highway	\$ 38,818.78	\$ 13,980.74	\$ 13,434.23	\$ 39,365.29
210 Library	\$ 568.64	\$ -	\$ -	\$ 568.64
215 Special Parks & Rec.	\$ 4,658.83	\$ -	\$ -	\$ 4,658.83
221 Police Explorers Account	\$ 92.36	\$ -	\$ -	\$ 92.36
230 Firemans Insurance Proceeds	\$ 18,463.15	\$ -	\$ -	\$ 18,463.15
231 Firemans Auxiliary Fd	\$ 6,117.63	\$ -	\$ -	\$ 6,117.63
232 Volunteer Firefighters	\$ 318.89	\$ 59.00	\$ -	\$ 377.89
233 Fire Fighter Flag Fund	\$ 93.12	\$ -	\$ -	\$ 93.12
240 Drug Seizure Fund	\$ 837.30	\$ -	\$ -	\$ 837.30
250 Refuse Collection	\$ 35,978.75	\$ 10,406.18	\$ 8,897.42	\$ 37,487.51
280 2011 RBEG Loan Fund	\$ 40,539.84	\$ 9,587.57	\$ 15.00	\$ 50,112.41
281 2009 RBEG Loan Fund	\$ 79,201.83	\$ 200.00	\$ -	\$ 79,401.83
296 Cops Grant	\$ (24,905.94)	\$ -	\$ 2,219.94	\$ (27,125.88)
297 Small Grants	\$ 1,184.72	\$ -	\$ -	\$ 1,184.72
298 2015 Sidewalks Grant	\$ (206,749.19)	\$ -	\$ 2,000.00	\$ (208,749.19)
400 Bond & Interest	\$ 20,592.40	\$ -	\$ -	\$ 20,592.40
500 Municipal Equip Rev.	\$ 21,949.86	\$ -	\$ -	\$ 21,949.86
600 Capital Improvement	\$ 681,978.82	\$ 350.00	\$ -	\$ 682,328.82
700 Water O & M	\$ 239,435.73	\$ 49,366.70	\$ 37,172.89	\$ 251,629.54
715 WWTP & S.S. O&M	\$ 316,143.22	\$ 20,922.44	\$ 11,893.46	\$ 325,172.20
Clerk's Change Fund	\$ 300.00	\$ -	\$ -	\$ 300.00
TOTAL	\$ 1,671,082.56	\$ 224,142.26	\$ 230,303.00	\$ 1,664,921.82

INDEBTEDNESS

General Obligation 2016	\$ 3,125,000.00
Community Center Floor	\$ 27,750.63
Library Lift	\$ 1,343.42
TOTAL	\$ 3,154,094.05

INVESTMENTS & CASH AMOUNTS

C.D.'S	\$ 275,000.00
Money Market Account	\$ 692,160.57
General Operating Account	\$ 546,696.36
FSA Fund	\$ 10,836.49
PSB-FD-Volunteers	\$ 377.89
PSB-FD-Auxillary	\$ 6,117.63
PSB- PD Explorer	\$ 92.36
PSB- FD Flag Fund	\$ 93.12
RBEG Loan Fund	\$ 129,529.24
Drug Seizure Fund	\$ 837.30
Small Grants	\$ 1,160.81
2015 Sidewalks Grant	\$ 1,000.00
Petty Cash Fund	\$ 720.05
Clerks Change Fund	\$ 300.00
TOTAL	\$ 1,664,921.82