

**CITY OF CHERRYVALE
MEETING OF THE CITY COUNCIL
REGULAR MEETING
February 6, 2017
7:00 PM**

Working for a better tomorrow... today.

CALL MEETING TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

NEW COUNCIL BUSINESS

A. CITY TREASURER'S REPORT FOURTH QUARTER 2016

Presented by Brooke Carroll, City Administrator

RECOMMENDED ACTION: Approve the Treasurer's Report and authorize publication.

B. PERMISSION TO CONCRETE FLOOR OF THE WEST RED IRON BARN IN LOGAN PARK BY THE CHERRYVALE YOUTH FAIR BOARD

Presented by Brooke Carroll, City Administrator

RECOMMENDED ACTION: Approve permission to concrete floor of west red iron barn in Logan Park by the Cherryvale Youth Fair Board. This would be an improvement to the city structure at no cost to the city. Project will be supervised by Wade Webber.

C. CONSENT AGENDA

Presented by John Wright, Mayor

RECOMMENDED ACTION: Approve the consent agenda as presented.

1. Appropriations and Payroll Ord. No. 17-01-27 **\$124,790.44**
 - a. Approval of Purchases over \$5,000
 - i. People's State Bank (FICA) \$ 7,707.48
 - ii. Action Communications, LLC (PD Radios) \$ 8,503.80
 - iii. Blue Cross Blue Shield of KS \$12,523.33
 - iv. Cherryvale Library Treasurer \$28,683.03
 - v. Community National Bank (Comm. Center Flooring) \$ 9,574.45
 - vi. Republic Services \$ 9,433.00
2. Approval of the minutes for January 17, 2017 Regular Meeting
3. Approval of the reorganization of a required loan committee in accordance with RBEG provisions and appointment of Sam Blackard, Joe Marchant, Steve Loganbill, and Carol Staton to committee.

4. Approval of the reorganization of the Community Center Advisory Board and approval of Board members Amber Dean, Brad Hugo, Carol Staton, Sylvia Shaffer, and John Barnett.
5. Approval of the use of the Community Center by the USD #447 Wrestling Program and City Wrestling Club in accordance with signed contract.
6. Approval of the use of the Community Center by Beta Sigma Phi in accordance with signed contract.

DEPARTMENT HEAD REPORTS

1. City Clerk - Karen Davis
2. Public Works Director - Wade Webber
3. Police Chief - Perry Lambert
4. Fire Chief - Jesse Reed
5. City Administrator – Brooke Carroll

INFORMATIONAL ITEMS

1. Strategic Planning Meeting hosted by MCAC/Paula Benson on February 15, 2017, 6 pm – 8 pm at City Hall. Everyone is invited to attend.
2. City offices are closed on Monday, February 20, 2017 for President's Day.
3. Next regular City Council meeting is February 21, 2017 (*Tuesday Meeting*).

ADJOURNMENT

This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Cherryvale is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City in a timely manner.

REC'D

JAN 30 '17

CITY OF
CHERRYVALE

Cherryvale City Commission:

The Cherryvale Youth Fair Board is requesting permission to concrete the floor of the West Red Iron Barn in Logan Park. This will make it much easier to clean after the Fair and also be easier to set up livestock pens. We believe it will be utilized by the citizens of Cherryvale more. We got permission to concrete and cover the wash rack and North side of the building a couple of years ago. We have done the concrete work and are raising the money to cover it. It is an ongoing project for us at this time, we have the money to do the floor right now and would like to go ahead and do it.

Thank you,



Warren Wood

Co-Chairman Cherryvale Youth Fair Board

BANK NO	BANK NAME	CHECK NO	DATE	VENDOR NO	VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
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1 COMM. NATIONAL BANK & TRUST

Thru 23381 Payroll Checks **5639.41**
23393

23394	1/27/2017	1440	CITY OF CHERRYVALE	252.50
23395	1/27/2017	7379	SURENCY LIFE AND HEALTH	125.92
23396	1/27/2017	9211	BCBS OF KANSAS	663.76
23397	1/27/2017	9212	BCBS OF KANSAS	1,402.30
23398	1/27/2017	9214	KANSAS PAYMENT CENTER	765.59

Thru 23399 Gap in Checks
23400

23401	1/27/2017	9223	AFLAC	400.44
23402	1/27/2017	9230	SECURITY BENEFIT	125.94
23403	1/27/2017	9303	W.H. GRIFFIN TRUSTEE	219.23
23404	1/27/2017	28	ACTION COMMUNICATIONS LLC	8,503.80
23405	1/27/2017	79	AIRGAS USA, LLC	126.41
23406	1/27/2017	375	B & B AUTOMOTIVE REPAIR	152.50
23407	1/27/2017	600	BLUE CROSS-BLUE SHIELD	12,523.33
23408	1/27/2017	75	BOUND TREE MEDICAL LLC	333.69
23409	1/27/2017	790	BUMPER TO BUMPER AUTO PARTS	46.20
23410	1/27/2017	1095	CHERRYVALE CHAMBER OF COMMERCE	140.00
23411	1/27/2017	9310	CHERRYVALE FAMILY MEDICINE	408.00
23412	1/27/2017	1250	CHERRYVALE LIBRARY TREASURER	28,683.03
23413	1/27/2017	9269	CHERRYVALE PHARMACY	99.00
23414	1/27/2017	1370	CHIEF SUPPLY	395.00
23415	1/27/2017	1445	CITY ATTORNEYS ASSOCIATION	35.00
23416	1/27/2017	866	CJ'S THREADS EMBROIDERY, LLC	296.00
23417	1/27/2017	1721	COMMUNITY NATIONAL BANK	9,574.45
23418	1/27/2017	9059	COX COMMUNICATIONS	193.66
23419	1/27/2017	2087	DIGITAL CONNECTIONS	15.63
23420	1/27/2017	3745	DIVISION OF ENVIRONMENT	72.00
23421	1/27/2017	2256	EMERGENCY MEDICAL PRODUCTS INC	256.45
23422	1/27/2017	2260	EMERT CHUBB REYNOLDS, LLC	1,131.00
23423	1/27/2017	9061	ENVIRONMENTAL LABORATORIES INC	260.00
23424	1/27/2017	2605	GALLAGHER BENEFIT SERVICES, IN	833.00
23425	1/27/2017	3101	HIGHER CALLING TECHNOLOGIES	901.00
23426	1/27/2017	3275	HUGO'S INDUSTRIAL SUPPLY, INC.	54.20
23427	1/27/2017	3930	KNOA	400.00
23428	1/27/2017	4260	LATTIN LAW OFFICES, CHARTERED	200.00
23429	1/27/2017	5033	MEDICLAIMS, INC.	1,305.18
23430	1/27/2017	5750	NEWTON'S	107.90
23431	1/27/2017	6210	POSTMASTER	330.00
23432	1/27/2017	6580	REPUBLIC SERVICES	9,433.00
23433	1/27/2017	6588	RICHARD L. HINES, P.A.	450.00
23434	1/27/2017	6808	SELLERS EQUIPMENT, INC.	901.97
23435	1/27/2017	7379	SURENCY LIFE AND HEALTH	162.26
23436	1/27/2017	9317	UNIFIRST CORPORATION	111.80
23437	1/27/2017	7669	UNUM LIFE INSURANCE COMPANY	209.72
23438	1/27/2017	2590	WEX BANK	2,836.92

BANK NO CHECK NO	BANK NAME DATE	VENDOR NO VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
23439	1/27/2017	8400 ZOLL MEDICAL CORPORATION	112.50			
107101 Thru 109401		Payroll Checks	\$ 19005.53			
16012219	1/27/2017	914 CARD SERVICES	240.72			**E-PAY**
16012221	1/27/2017	914 CARD SERVICES	464.17			**E-PAY**
16012222	1/27/2017	914 CARD SERVICES	100.00			**E-PAY**
16012223	1/27/2017	914 CARD SERVICES	520.94			**E-PAY**
16012224	1/27/2017	914 CARD SERVICES	111.01			**E-PAY**
16012231	1/27/2017	9200 PEOPLES STATE BANK	7,707.48			**E-PAY**
16012232	1/27/2017	9201 KANSAS WITHHOLDING TAX	957.25			**E-PAY**
16012233	1/27/2017	9203 KPERS	4,493.65			**E-PAY**

BANK TOTAL 100,145.50
 OUTSTANDING 100,145.50
 CLEARED .00
~~VOIDED~~ **Total Payroll** ~~-.00~~ **24644.94**

FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
100 GENERAL OPERATING	44,358.14	44,358.14	.00	.00
200 SPECIAL HIGHWAY	2,507.73	2,507.73	.00	.00
210 LIBRARY	28,683.03	28,683.03	.00	.00
250 REFUSE COLLECTION	9,433.00	9,433.00	.00	.00
296 COPS GRANT	510.62	510.62	.00	.00
500 MUNICIPAL EQUIPMENT RESER	8,503.80	8,503.80	.00	.00
700 WATER O & M	3,101.81	3,101.81	.00	.00
715 WWTP & S.S. O & M	3,047.37	3,047.37	.00	.00

REPORT TOTAL 100,145.50
 OUTSTANDING 100,145.50
 CLEARED .00
 VOIDED .00

Mayor: _____

Attest: City Clerk _____

Passed this 6th day of February, 2017

Signed this 6th day of February, 2017

**CITY OF CHERRYVALE
MEETING OF THE CITY COUNCIL
REGULAR MEETING**

January 17, 2017

7:00 PM

Working for a better tomorrow... today.

ORDER OF BUSINESS

CALL MEETING TO ORDER

Mayor Wright called the meeting to order at 7:00 pm.

Present: Mayor John Wright, Council Member Debra Leedy, Council Member Randy Wagoner, Council Member Rick Valverde, Council Member Don King, Public Works Director Wade Webber, Police Chief Perry Lambert, Asst. Police Chief Jimmy Holt, City Administrator Brooke Carroll, City Clerk Karen Davis, Donna Celaya (Montgomery County Chronicle), Steve McBride (Independence Daily Reporter), James Hogben and Sandra Minnich.

INVOCATION

Council Member Randy Wagoner led the invocation.

PLEDGE OF ALLEGIANCE

ROLL CALL

City Clerk Karen Davis took roll:

Mayor Wright- present; Council Member Valverde- present; Council Member Leedy- present;
Council Member Wagoner- present; Council Member King- present

PUBLIC FORUM

No action will be taken relative to items presented during the public forum other than referral for information. Requests to appear will be placed on a "first-come, first-served" basis. This portion of the meeting is limited to thirty minutes and shall be subject to a limitation of five minutes for each presentation with no extension of time permitted. No speaker shall be allowed to appear more frequently than once every fourth meeting.

Members of the public desiring to present matters to the Council during the public forum must submit a request in writing to the office of the city clerk prior to twelve noon on the date of the meeting. Matters pertaining to personnel, litigation, and violations of laws and ordinances are excluded from the agenda. Rules of decorum as provided in city code will be observed.

GOVERNING BODY COMMENTS

Mayor John Wright- He welcomed the new ladies, Brooke Carroll and Debra Leedy.

Council Member Don King- He thanked Wade Webber for filling in as Acting City Administrator and welcomed Brooke and Debra.

Council Member Randy Wagoner- He also thanked Wade and welcomed Brooke and Debra.

Council Member Debra Leedy- Thanked everyone and said it was an honor to serve.

Council Member Rick Valverde- He also thanked Wade and welcomed Brooke and Debra.

NEW COUNCIL BUSINESS

A. ADMINISTER THE OATH OF OFFICE TO DEBRA LEEDY

City Clerk Karen Davis administered the oath of office to newly appointed Council Member Debra Leedy.

B. PROPOSED RESOLUTION 17-1: GAAP WAIVER

Presented by Brooke Carroll, City Administrator

A motion was made by Council Member Wagoner to adopt Resolution 17-1, seconded by Council Member King. Motion passed 4/0

C. PROPOSED RESOLUTION 17-2: MUNICIPAL POLICY

Presented by Brooke Carroll, City Administrator

A motion was made by Council Member Wagoner to adopt Resolution 17-2, seconded by Council Member King. Motion passed 4/0.

D. RADIO PURCHASE

Presented by Perry Lambert, Police Chief

A motion was made by Council Member Wagoner to approve the radio purchases as recommended by Police Chief Lambert, not to exceed \$8,699.60, seconded by Council Member Valverde. Motion passed 4/0.

E. CONSENT AGENDA

Presented by John Wright, Mayor

1. Appropriations and Payroll Ord. No. 17-01-13: \$85,832.50

a. Approval of Purchases over \$5,000

i. People's State Bank \$8,032.13

ii. Public Wholesale Water \$24,333.33

iii. Westar Energy \$6,408.91

iv. Jim Gill Agency \$5,384.80

(Ambulance Malpractice Ins.)

2. Approval of the minutes for January 3, 2017 Regular Meeting.

A motion was made by Council Member Wagoner, seconded by Council Member King to approve the Consent Agenda as presented. Motion passed 4/0.

INFORMATIONAL ITEMS

1. Next Council Meeting February 6, 2017.

ADJOURNMENT

A motion was made by Council Member Wagoner seconded by Council Member Valverde to adjourn the meeting at 7:15 pm. Motion approved 4/0.

Respectfully submitted by,

Karen Davis, City Clerk

CITY OF CHERRYVALE

CHERRYVALE COMMUNITY CENTER
712 S. LIBERTY
CHERRYVALE, KS 67335

RENTAL AGREEMENT

RENTAL DATE: February 6th, 2017

By authority of the Governing Body for the City of Cherryvale, the "City" hereby authorizes the rental of Cherryvale Community Center by the following entity or individual under the following terms and conditions:

I. RENTER

Organization/Group/Individual Name USD 447, the "Renter,"
Renter Telephone: 620-226-8139
Renter Address: 618 East 4th
Authorized Agent's Name: George Owens
Authorized Agent's Address: 618 East 4th
Authorized Agent's Telephone: 620-336-8134

II. PURPOSE OF RENTAL [DESCRIBE WITH SUFFICIENT DETAIL TO CLEARLY EXPLAIN ACTUAL USE]
High School Wrestling and City Wrestling Club will hold practices in south portion of Community Center. All activities and minors will be under the supervision of coaching staff. Wrestling mats will be provide by renter and rolled up and stored out of the way after each practice. Renter agrees to take care of all custodial work relating to activity. Under no circumstances will heating and air units be adjusted, unless authorized by City staff. Under no circumstance will duplicate keys be made by renter. Security deposit will be returned after inspection by City staff.

III. DATE AND TIME OF RENTAL: Date(s) February 6th, 2017 – March 2nd, 2017. Monday – Friday (High School) and Tuesdays and Thursdays (City Wrestling Club); Time 4:00PM to 6:00PM (High School) and Time 6:00PM to 8:00PM (City Wrestling Club).

IV. FACILITY CHARGES

Based on allotted times as stated above:

High School 19 days @ 2 Hours X \$20 per hour (discounted rate) = \$760.00

Wrestling Club 8 days @ 2 Hours X \$20 per hour (discounted rate) = \$320.00

Refundable Deposit: \$500.00

V. ADDITIONAL STIPULATIONS AND AGREEMENTS:

The Renter understands and hereby agrees that the following conditions, terms and stipulations apply to this Rental Agreement:

1. The Renter (group or individual), who shall be at least 21 years of age, is responsible and will be held liable for the conduct of all persons in attendance and for the orderliness and any damages to the building or contents.

1. The Renter (group or individual), who shall be at least 21 years of age, is responsible and will be held liable for the conduct of all persons in attendance and for the orderliness and any damages to the building or contents.
2. The Renter is responsible for compliance with all laws of the State of Kansas, and ordinances and resolutions of the City and/or County in which the facility is located, to include responsibility for securing all permits as may be required and for making all arrangements necessary with law enforcement and fire department personnel, and it is understood by the Renter that such laws and ordinances will be enforced by law enforcement and fire department personnel, as may be appropriate.
3. No alcoholic beverages will be served and/or consumed in this facility without a permit from the Cherryvale City Administrator.
4. Smoking and gambling are prohibited except as authorized by City Ordinance.
5. The City reserves the right to prohibit any person or group from using the building if the rules are violated or if inappropriate activities have occurred.
6. The City of Cherryvale, assumes no liability whatsoever for accidents, bodily injuries, or property damage which may arise either directly or indirectly from or out of Renter's use of the facility. The Renter agrees to fully "hold harmless" the City of Cherryvale for all costs, personnel injury, or property damage or loss resulting either directly or indirectly from Renter's use of the Cherryvale Community Center.
7. Sub-leasing of the facility is prohibited.
8. The Renter will be responsible for reimbursement for all property damages to the facility from incidents due to the Renter's occupancy.
9. The Renter will be responsible for clean up after occupancy or be subject to additional clean up fees.
10. All marked exits and front entrance doors will be kept clear at all times.
11. No permanent alterations to or defacing of the facility will be permitted.
12. All trash and garbage shall be bagged and removed to the outside garbage container at the northwest corner of the building.
13. Equipment borrowed, such as tables, chairs, and kitchen items will be cleaned prior to returning them to their original location and condition.
14. All lights shall be turned off, windows closed, and doors locked.
15. The Sponsor and participants shall leave the building at the scheduled time of their agreement. There is a 12 midnight curfew extended only by special permission from the City Clerk.
16. The City reserves the right to enter the building at any time to assure compliance with these rules.

I, THE UNDERSIGNED RENTER OR ITS AUTHORIZED AGENT, SWEAR (OR AFFIRM) THAT I HAVE READ AND UNDERSTAND THE CONDITIONS, STIPULATIONS AND TERMS OF THIS RENTAL AGREEMENT, AND AGREE TO ACCEPT THE SAME.



(Renter or Authorized Agent)

City of Cherryvale

Public Works Monthly Report

January 2017

Streets: Crews have continued to do leaf pick up throughout the City for the entire month as well as cleaned ditches and water ways. City crew spent one weekend maintaining roads after an ice storm.

Street crew started work on new culvert on East 11th Street just off Olive Street.

Street crew ran drag blade on alleyways and Lake Tanko access road.

Water: Crews repaired 2 major water leaks and worked on standard maintenance of meters and pits.

Waste water: Crew graveled access road to main lift station and repaired road that had been riddled with pot holes.

Crews spent time inspecting manholes and ran jetter truck on 4 separate occasions cleaning main line where service lines had been repaired.

Parks and Cemetery: Crew ran drag blade on all roads at cemetery.

Former Smelter Property: Crew removed trees and preformed maintenance on silt fence along waterway at lift station boundaries.

Thank You

Wade E Webber
Public Works Director

Cherryvale Fire-Rescue

116 South Neosho
Cherryvale, KS 67335

Phone (620) 336-2121 Fax (620) 336-2220

E-mail firedept@Cherryvaleusa.com

*Dedicated to Prevention, Protection, Service and Training
Founded 1884*

Jesse Reed
Fire Chief

February 2, 2017

Honorable Mayor Wright, City Council, Administrator Carroll

✓ For January 2017 CFR responded to 15 fire responses including;

- 6 – EMS
- 3 – MVCs
- 2 ea – Investigation, public assist
- 1 ea – Vehicle Fire, Mutual Aid structure fire

✓ For January 2017, CFR responded to 41 EMS responses and contacted 40 patients as follows;

- 29 Transports
- 7 Patient Refusals
- 4 “Other” (no patient found, cancelled, pt. dead at scene, etc.)
- 1 Transport by IEMS as an additional unit

✓ The highest percentage dispatches for our EMS unit were;

COPD with exacerbation (J44.1)	5	13.16%
Chest Pain, Other (non-cardiac) (R07.89)	3	7.89%
Pneumonia, unspecified (J18.9)	3	7.89%
Acute bronchitis, unspecified (J20.9)	2	5.26%
Altered mental status (R41.82)	2	5.26%
Back Pain (M54.9)	2	5.26%
Cardiac arrhythmia/dysrhythmia (I49.9)	2	5.26%

✓ Average Response times for our EMS unit (in Minutes)

- Notified – Enroute: 0.55
- Enroute – Arrived on Scene: 4.72
- Arrived on scene – Left Scene: 21.80
- Left Scene – Arrived at Destination: 23.5
- Arrived at Destination – Transfer of Patient Care: 2.04

✓ Average Run Mileage Summary Report

- To scene: 3.26 miles
 - Minimum Run Mileage to scene: 0 miles
 - Maximum Run Mileage to scene: 20 miles
- Scene to Destination: 16.81 miles
 - Minimum Run Mileage Scene – Destination: 0
 - Maximum Run Milesage Scene – Destination: 26
- Run Total Distance: 19.58
 - Minimum Total Run Distance: 0
 - Maximum Total Run Distance: 41

Cordially,
Jesse Reed
Fire Chief/EMS Director, I/C





CHERRYVALE POLICE DEPARTMENT

Chief of Police Perry S. Lambert

152	▼ Jan
1	▶ 911H - 911 Hangup Call
2	▶ ACC47 - Accident 10-47
3	▶ ALARM - Alarm 10-93
5	▶ ANIMAL - Animal - Cows, Dogs, Etc
1	▶ ARREST - Arrest
2	▶ ASSIST - Assist Outside Agency
1	▶ BATT - Battery
1	▶ B&T - B&T
6	▶ CASFOL - Case Follow Up
1	▶ CDP - Criminal Damage to Property
1	▶ CIVIL - Civil Matter
1	▶ DAL - Dog at Large
4	▶ DISTUR - Disturbance - unknown type
1	▶ DISVEH - Disabled/Abandoned Vehicle
3	▶ DOM - Domestic Disturbance 10-97
1	▶ DRUGA - Drug Activity
1	▶ Fire-pg - Fire Test Page
1	▶ Fire-V - Vehicle Fire
2	▶ folup - Follow Up Investigation
4	▶ fondprp - Found Property
2	▶ MEDI - Medical
14	▶ MISCO - Misc Officer
2	▶ MISCP - Misc Public
4	▶ MISCR - Misc Report
1	▶ MISSIN - Missing Person
7	▶ OFFCR - Speak with Officer
1	▶ OPEN - Open Door
3	▶ papsrv - Paper service
1	▶ Perwal - Person Walking
2	▶ RCKDRV - Reckless Driver
2	▶ RUNAWY - Runaway Juvenile
1	▶ SUSA - Suspicious Activity
5	▶ SUSPER - Suspicious Person
1	▶ SUSVEH - Suspicious Vehicle
7	▶ THEFT - Theft
39	▶ TRAFF - Traffic
4	▶ TRANSA - Transport Adult
1	▶ TRANSJ - Transport Juvenile
3	▶ TRESS - Trespassing
7	▶ WARARR - Warrant Arrest
3	▶ WELFAR - Welfare Check



CHERRYVALE POLICE DEPARTMENT

Chief of Police Perry S. Lambert

Informational Items:

During the month of January the Police Department has been completing end of year reports along with conducting our daily business.

Currently, the Police Department has been hosting training for the Police Explorers and for officers. Louie Celaya has been teaching a Spanish class and Captain Michael Pena completed a class on defensive tactics.

The police department has been working with the Montgomery County Sheriff's Department on the radio upgrade and we hope to have everything installed sometime in February. We greatly appreciate the patience we have received from the community during this time period.

Deputy Chief Jimmy Holt researched and located a grant from the Department of Justice which would be a 100% funded grant. This grant will encompass additional radio equipment including repeaters to replace the existing repeaters owned by the City and used by the police department and Fire and EMS. This grant would replace the radios at the Fire Department including vehicles and employees. Chief Jesse Reed is supporting the application for this grant.

BJA-2017-11547
BJA FY 17 Technology Innovation for Public Safety (TIPS)
 Department of Justice
 Bureau of Justice Assistance

GENERAL INFORMATION

Document Type:	Grants Notice
Funding Opportunity Number:	BJA-2017-11547
Funding Opportunity Title:	BJA FY 17 Technology Innovation for Public Safety (TIPS)
Opportunity Category:	Discretionary
Opportunity Category Explanation:	
Funding Instrument Type:	Grant
Category of Funding Activity:	Law, Justice and Legal Services
Category Explanation:	
Expected Number of Awards:	5
CFDA Number(s):	16.738 -- Edward Byrne Memorial Justice Assistance Grant Program
Cost Sharing or Matching Requirement:	No

Version:	Synopsis 2
Posted Date:	Dec 08, 2016
Last Updated Date:	Dec 08, 2016
Original Closing Date for Applications:	Feb 07, 2017
Current Closing Date for Applications:	Feb 07, 2017
Archive Date:	
Estimated Total Program Funding:	\$4,000,000
Award Ceiling:	\$500,000
Award Floor:	\$0

ELIGIBILITY

Eligible Applicants:	State governments County governments City or township governments Native American tribal governments (Federally recognized)
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Additional Information on Eligibility:

ADDITIONAL INFORMATION

Agency Name:	Bureau of Justice Assistance
Description:	The Justice Information Sharing Solutions Implementation Program is designed to promote innovation in the field to advance the state of the art in technology and information sharing that improves the criminal justice system.
Link to Additional Information:	For full announcement
Grantor Contact Information:	If you have difficulty accessing the full announcement electronically, please contact: For technical assistance with submitting an application, contact the Grants.gov Customer Support Hotline at 800-518-4726 or 606-545-5035, or via email to support@grants.gov. The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays. support@grants.gov technical application support



City Clerk's Report

February 6, 2017

Karen Davis, City Clerk

- City Hall
 - Closed February 20th for Presidents Day
 - Hired Amber Dean for Utility Clerk/Court Clerk position

- Municipal Court
 - Next Court Date: February 13, 2017
 - Second Court Date: February 27, 2017

- Utility Billing
 - Billed: \$90,253.16
 - Received: \$85,371.33



CITY ADMINISTRATOR'S REPORT

FEBRUARY 6TH, 2017

BROOKE A. CARROLL, CITY ADMINISTRATOR

Honorable Mayor Wright and City Council:

It has been a fast three weeks on this new adventure. I am learning so much and I am excited to keep learning more. After the initial cleaning and somewhat organizing of my office space, I have been researching and working on the following projects:

Montgomery County Meeting

Attended Meeting on January 18th at Memorial Hall
Met with Area County/City Managers and Department Heads
Agreed to Begin a HUD Task Force for the City of Cherryvale
Under the Direction of April Nutt

RBEG Loans

Reviewed Legal Documents and Requirements of the Grant Funds
Re-organized Loan Committee (Subject to Council Approval)
Reviewed Two Open Issues – Loan Changes & Additional Funds Requested
Plan to Address Open Issues and Promote Available Funds After First Meeting With Loan Committee

Local Government Day

Attended Local Government Day on January 25th in Topeka
Met Many People From the League, Other City Managers, and Jim Kelly
Attended the Legislative Update

Computer/Accounting System

Began Dissecting Accounting System and Processes
Discovered Many Errors
Worked With Angela Barnett to Fix Many Errors
Met With the City Manager of Coffeyville and Finance Director for Help and Recommendations, Along With Karen Davis
Arranged Meeting With Auditors to Assist With Open Issues – Feb 8th
Began Updating Financial Policies and Control Procedures

City of Cherryvale

123 W. Main Street, Cherryvale, KS

Community Center & Advisory Board

Reorganized Committee Members for the Advisory Board (Subject to Council Approval)

Had 1st Meeting on February 1st

Plans are to Organize and Brainstorm Ideas for Events to be Hosted at the Center

Fee Structures, Access, and Promotions Need Updated

Talked With Recreation Board President to Initiate ideas on Splitting Costs of the Center

Nuisance Policies

Began Working With Jesse Reed to Update the Nuisance Code and Policies (Subject to Council Approval)

Plan to Update Website to Have More Information and Reporting Features (Subject to Council Approval)

Weekly Department Meetings

Held Weekly Department Meeting on Mondays at 10:00am

Discussed Issues Regarding the City

Discussed Issues Regarding Each Department