

**CITY OF CHERRYVALE
MEETING OF THE CITY COUNCIL
REGULAR MEETING**

February 5, 2018

7:00 PM

Working for a better tomorrow... today.

ORDER OF BUSINESS

CALL MEETING TO ORDER

Council President Valverde called the meeting to order at 7:00 pm.

Present: Council Member Debra Leedy, Council Member Dan Ward, Council Member Rick Valverde, Council Member Don King, City Administrator Brooke Carroll, City Clerk Karen Davis, Interim Police Chief Jimmy Holt, Public Works Director Wade Webber, Fire Chief Jesse Reed, Sandra Minnich, Steve McBride (Independence Daily Reporter), Andy Taylor (Montgomery County Chronicle) and Donna Celaya.

INVOCATION

Council Member Debra Leedy led the invocation.

PLEDGE OF ALLEGIANCE

ROLL CALL

City Clerk Karen Davis took roll:

Mayor Wright- absent; Council Member Leedy – present; Council Member Valverde – present; Council Member King- present; Council Member Ward – present

COMMITTEE & BOARD REPORTS

A. CHERRYVALE COMMUNITY CENTER ADVISORY BOARD

1. Minutes from 1-22-18 meeting (Draft)

B. CHERRYVALE LIBRARY BOARD

1. Minutes from 12-13-17 meeting (Draft)
2. Minutes from 1-10-18 meeting (Draft)

C. CHERRYVALE HOUSING BOARD

1. Minutes from 12-15-2017 meeting (Draft)

Council Member Leedy made a motion to receive and file these reports, seconded by Council Member Ward. Motion passed 4/0.

NEW COUNCIL BUSINESS

A. PLANNING OF REGULAR GOVERNING BODY WORK SESSIONS

Presented by Brooke A. Carroll, City Administrator

Council Member Leedy made a motion to establish work sessions prior to the first meeting of each month, starting March 5, 2018 at 6:30 p.m., seconded by Council Member King. Motion passed 4/0

B. PROPOSED REPEALING ORDINANCE 08-4568 AND REPLACING WITH RESOLUTION 18-3 PROCUREMENT POLICY (MANUAL OF PURCHASING PROCEDURES)

Presented by Brooke A. Carroll, City Administrator

Council Member King made a motion to adopt Ordinance 18-4690 repealing Ordinance 08-4568, seconded by Council Member Ward.

Karen Davis, City Clerk took roll call vote:

Council Member Leedy – Aye

Council Member Ward – Aye

Council Member Valverde – Aye

Council Member King – Aye

Motion passed 4/0

Council Member King made a motion to adopt Resolution 18-3, seconded by Council Member Ward. Motion passed 4/0

C. PROPOSED REPEALING ORDINANCE 09-4573, SECTIONS 1-209, 1-211, 1-212, AND 1-213 AND REPLACING WITH RESOLUTION 18-4 DEPARTMENT HEAD JOB DESCRIPTIONS OF THE CITY OF CHERRYVALE

Presented by Brooke A. Carroll, City Administrator

Council Member Ward made a motion to adopt Ordinance 18-4691 repealing Ordinance 09-4573, seconded by Council Member King.

Karen Davis, City Clerk took roll call vote:

Council Member Leedy – Aye

Council Member Ward – Aye

Council Member Valverde – Aye

Council Member King – Aye

Motion passed 4/0

Council Member Ward made a motion to adopt Resolution 18-4, seconded by Council Member King. Motion passed 4/0

D. PROPOSED RESOLUTION 18-5 AMENDMENT TO CHERRYVALE COMMUNITY CENTER RENTAL RATES

Presented by Brooke A. Carroll, City Administrator

Council Member King made a motion to adopt Resolution 18-5, seconded by Council Member Leedy. Motion passed 4/0

E. CONSENT AGENDA

Presented by Rick Valverde, Council President

- 1. Appropriations and Payroll Ord. No. 18-01-26 **\$113,749.38**
 - a. Approval of Purchases over \$5,000
 - i. Peoples State Bank (Payroll Taxes) \$ 7,021.06
 - ii. Blue Cross Blue Shield \$ 12,446.37
 - iii. Cherryvale Library Treasurer \$ 31,476.05
 - iv. Republic Services \$ 9,493.00
- 2. Approval of the minutes for January 16, 2018 regular meeting.

Council Member King made a motion to approve the consent agenda as presented, seconded by Council Member Ward. Motion passed 4/0.

INFORMATIONAL ITEMS

- 1. Valentines Pinterest Class at the Community Center on February 10, 2018 at 11:00 a.m.
- 2. City office are closed on Monday, February 19, 2018 for President’s Day.
- 3. Next regular City Council meeting is February 20, 2018 (*Tuesday Meeting*).

EXECUTIVE SESSION (NON-ELECTED PERSONNEL)

Council Member King made a motion to recess into executive session pursuant to the nonelected personnel matters exception in order to discuss confidential information relating to personnel matters of non-elected personnel to include the City Clerk for a period of 20 minutes from 7:35 – 7:55 p.m., seconded by Council Member Ward. Motion passed 4/0

Council President Valverde declared us back in regular session at 7:50 p.m.

EXECUTIVE SESSION (NON-ELECTED PERSONNEL)

Council Member King made a motion to recess into executive session pursuant to the nonelected personnel matters exception in order to discuss confidential information relating to personnel matters of non-elected personnel to include the City Administrator and City Clerk for a period of 20 minutes from 7:52 – 8:12 p.m., seconded by Council Member Leedy. Motion passed 4/0

Council President Valverde declared us back in regular session at 8:07 p.m.

Council Member King made a motion to amend the residential requirements of the City Administrator’s Contract, seconded by Council Member Ward. Aye Votes: Council Member King, Council Member Ward, Council Member Valverde. Nay Vote: Council Member Leedy. Motion passed 3/1

Council Member King made a motion to increase the City Administrator’s annual salary to \$60,000 per year, seconded by Council Member Leedy. Motion passed 4/0

ADJOURNMENT

A motion was made by Council Member Leedy, seconded by Council Member King to adjourn the meeting at 8:15 pm. Motion passed 4/0

Respectfully submitted by,

Karen Davis

Karen Davis, City Clerk

